

**Vendor Questions and Answers
Certified License Interpreters
Gregg County, Texas
RFP 2017-713**

1. Whether companies from Outside USA can apply for this?
(like,from India or Canada)

This contract will require on-site in Court interpreter.

2. Whether we need to come over there for meetings?

This contract will require on-site in Court interpreter.

3. Can we perform the tasks (related to RFP) outside USA?
(like, from India or Canada)

This contract will require on-site in Court interpreter.

4. Can we submit the proposals via email?

Please read the bid packet for requirements on proposal submittals.

5. Are there any current incumbents providing the services requested in the RFP? If so, what are the rates charged by the incumbent(s)?

The current provider is Preferred Interpreters; see contract posted.

6. Could you explain the Disadvantage Business Enterprise Goal component? Must we be a DBE in order to apply?

Gregg County supports DBE's however you do not have to be a DBE in order to apply or be awarded this bid. Please fully read the bid packet.

7. If so, there is a certificate (Form 1295) that I need to sign, notarize and return in the RFP packet. Can it be notarized out of state, here in NY so I can mail it in before the due date?

Please fully read the bid packet – it states only the awarded respondent will be required to complete the Form 1295.

8. The RFP is asking us to provide a license issued by the State of Texas to perform court interpreting services. We understand if this is the case for an individual, however, we are an agency that contracts local court certified interpreters in your area and do not have any interpreters license on file until we start to work with them. Does this still apply to agencies bidding on the RFP or is this RFP for individual Interpreters?

Gregg County will accept bid responses from firms, companies and or individuals that can fulfill the requirements of the packet. Submit a Texas license for all interpreters that would be working on this contract from your company.

9. Again here you can see the RFP asking for experience in proceedings in Magistrate, Justice, County, We have been in business for 8 years and have sent experienced legal interpreters in over 120 different languages to these types of assignments. Are these questions for an individual or for an interpreting agency?

Gregg County will accept bid responses from firms, companies and or individuals that can fulfill the requirements of the packet. Submit a Texas license for all interpreters that would be working on this contract from your company

10. We do not know who will be attending these assignments until we "officially" assign them to our list of certified interpreters in your county. Should we still include resumes for each person even if we don't know who?

Respondents should be able to submit a proposed plan that includes licensed Texas Interpreters who can fulfill the requirements as requested in the packet.

11. Would you like us to instead provide pricing, proof of insurance and client references?

Respondents should be able to submit a proposed plan that includes licensed Texas Interpreters who can fulfill the requirements as requested in the packet. Please read the bid packet and submission requirements.

12. Did we properly fill out the attached form? Do we need to have it notarized and if so can it wait till after we know who won the bid?

Gregg County cannot check forms prior to bid opening – please just follow instructions. Please note the packet states – only the awarded respondent will be required to complete the Form 1295.

13. Is there currently an incumbent agency and if so what is their pricing?
Asked and answered above.

14. Are you looking for an agency to service all language needs including ASL for this RFP or do you prefer to award this contract to individuals?

Please fully read the bid packet – and its requirements – Gregg County will accept packets from firms or companies – no requests for ASL are in the packet.

15. On the Qualifications and Experience, it asks for a copy of our License issued by the State of Texas to perform Court Interpreter Services. As a company, we cannot be certified, only individual interpreters can be. We work with court certified interpreters, and we can be sure that we only book the certified individuals, but we cannot provide you with a certification.

Gregg County understands the License Requirements – copies of texas licensed interpreters who will be working as individuals or for a company should be submitted with proposals.