



REQUEST FOR QUALIFICATIONS

The enclosed REQUEST FOR QUALIFICATIONS (RFQ) and accompanying documents are for your convenience in submitting an offer for the enclosed reference services for:

RFQ#2023-03

***PROFESSIONAL ENGINEER SERVICES FOR
53 MILE PADDLING PROJECT ALONG THE SABINE
RIVER, LOCATED IN GREGG COUNTY, TEXAS***

**CLOSING DAY AND TIME: Sealed response will be received no later than:
1:30 P.M. CST Monday, January 09, 2023**

MARK ENVELOPE:

RFQ# 2023-03 Paddling Project

RETURN RESPONSE TO:

*Gregg County Purchasing Office
101 East Methvin Street, Suite 205
Longview, Texas 75601*

QUESTIONS: regarding this solicitation should be directed to Kelli Davis at (903) 237-2686 kelli.davis@co.gregg.tx.us on or before time and date. Information in response to any inquiry may be published as an addendum. Addendums can be found on the Gregg County website www.co.gregg.tx.us on the Purchasing Department page.

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**GREGG COUNTY, TEXAS
REQUEST FOR QUALIFICATIONS
NOTICE OF INTENT**

Issue Date: December 16, 2022 8:30am CST

Title: RFQ# 2023-03 Professional Engineer Services for the Proposed 53 mile Paddling Trail Project along the Sabine River located in Gregg County, Texas.

Issuing and Using Agency: Gregg County
Attn: Purchasing Agent
101 East Methvin, Suite 205
Longview, Texas 75601

Gregg County desires to engage a certified and experienced engineer to provide professional services for the Proposed 53 mile Paddling Trail Project along the Sabine River located in Gregg County, Texas. This document is issued in compliance with the County Purchasing Act Texas Local Government Code 262.030 and section 2254 of the Government Code.

Solicitation documents are now posted on the Gregg County Website www.co.gregg.tx.us on the Purchasing Department webpage. Please click on the ***Current Bids Tab*** to download the RFQ document. Only paper responses are allowed for this RFQ; facsimiles will not be accepted. Paper documents may also be obtained from the office of the Purchasing Agent.

All documents relating to this Request for Qualifications including but not limited to, the RFQ document, questions and responses, addenda and special notices will be posted on the Gregg County Purchasing Department website under the ***addendums tab*** and available for download by bidders and other interested parties. ***It is the Respondents' sole responsibility to review this site and retrieve all related documents prior to the RFQ due date.***

STATEMENT SUBMISSION INSTRUCTIONS

Submission Requirements: Respondents shall send three (3) sets of SEALED submittals: one with original signatures and two (2) copies. Respondent shall also submit one flash drive (jump, thumb) with a copy of their submittal packet downloaded. All shall be sealed and marked RFQ# 2023-03 Paddling Project and mailed/hand delivered to the address below by the closing date specified. A facsimile transmission is not an acceptable response to this RFQ Process and will not be considered.

**Gregg County Purchasing
Kelli Davis, NIGP-CPP, CPPB, Purchasing Agent
101 East Methvin, St. 205
Longview, Texas 75601**

Sealed Submittal Required: All statements of submissions must be sealed when returned to Gregg County. All submittals must be received in the office of the County Purchasing Agent no later than 1:30P.M., January 09, 2023 (CST) (see purchasing office address on page 3)

Addenda – No oral representations as to the meaning of the RFQ will be made to any Respondent. Any explanation desired by a Respondent must be submitted in writing. (see questions deadline) Any changes, interpretations, or corrections to this document will be made by addenda. Addendums can be found on the Gregg County website at www.co.gregg.tx.us on the Purchasing Department Page under the tab labeled “Bids/Addendums”.

Public Bid Opening: RESPONSES WILL BE received and publicly acknowledged at the Gregg County Commissioners Courtroom at 101 East Methvin, 3rd Floor Courthouse, Longview, Texas 75601 at 2:00PM CST December 18, 2022. Respondents, their representatives and interested persons may be present; only the names of the vendors who submitted a response will be read aloud – all information will remain confidential until a contract is awarded; if any.

Late bids/submittals/proposals: Any responses received after the date and/or hour set for in this RFQ document will not be accepted. The late Respondent will be notified and will advise Gregg County Purchasing as to the disposition by either pick up, return at bidder’s expense, or destroyed with written authorization.

Mail & Delivery of bids/submittals/proposals: If responses are sent by mail to the Purchasing Department, the Respondent shall be responsible for actual delivery of the RFQ to the Purchasing Department before the advertised due date and time. If mail is delayed either in the postal service or in the internal mail system of Gregg County beyond the date and hour set for the RFQ opening, responses thus delayed will not be considered and will be disposed of as authorized.

Questions/Contact Info: Respondents are encouraged to review this entire Request for Qualification Document (RFQ). All questions regarding this RFQ must be in writing and sent by email to Purchasing Agent Kelli Davis at kelli.davis@co.gregg.tx.us or by fax to 903-237-2682. Contact with other personnel of the county other than the Purchasing Agent regarding the Request for Qualifications may be grounds for elimination from the selection process.

DEADLINE TO SUBMIT QUESTIONS IS: 5:00PM CST, December 28, 2022.

Decline to submit response: If no response is to be submitted, do not return the solicitation. A letter should be sent to the Gregg County Purchasing Agent whether future solicitations for the type of supplies/services are desired. Failure of the recipient to notify Gregg County that future solicitations are desired may result in removal of the recipient from the mailing list for the type of supplies or services

TERMS & CONDITIONS

Late Submittals:

Gregg County reserves the right to not accept late submittals. Each firm is responsible for insuring that responses to this RFQ have been delivered by the date, time and to the location as specified in this Request for Qualification Document. The receipt of the responses submitted will be acknowledged as received only, and does not constitute any acceptance by Gregg County as an offer. Documentation will become a part of the Commissioners Court minutes only after selection is made, if any.

Contracting Authority:

Only the Commissioners Court of Gregg County, Texas acting as a body may enter into any type of agreement or contract on behalf of Gregg County. Department heads, other elected or appointed officials, are not authorized to enter into any type of agreement or contract on behalf of Gregg County, or to agree to any type of supplemental agreements or contracts for goods or services. Contracts are subject to review by the County's attorney prior to signature by the authorized County official.

Disadvantages Business Enterprise (DBE)

Gregg County is wholly committed to developing, establishing, maintaining, and enhancing minority business involvement in the total procurement process. The County, its contractors, their suppliers and sub-contractors, vendors of goods, equipment, services, and professional services, shall not discriminate on the basis of race, color, religion, national origin, age, handicap, or sex in the award and/or performance of contracts. However, competition and quality of work remain the ultimate standards in contractor, sub-contractor, vendor service, professional service, and supplier utilization. All vendors, suppliers, professionals and contractors doing business or anticipating doing business with Gregg County shall support, encourage and implement steps toward our common goal of establishing equal opportunity for all citizens of Gregg County.

Request for information/clarifications:

Gregg County reserves the right to request clarification of information submitted to one, all or some respondents and to request additional information of one, all or some Respondents. Gregg County reserves the right to request Best and Final Offers from Respondents.

Cost of Preparation:

Costs of preparation of a response to this request are solely those of the Respondent including but not limited to any expenses incurred for interviews, presentations or negotiations. Gregg County assumes no responsibility for any such costs incurred by the Respondent. The Respondent also agrees that Gregg County assumes no responsibility for any costs associated with any administrative or judicial proceedings resulting from the solicitation process.

Confidentiality during Evaluation Process:

All documents submitted as part of the Respondent's offering will be deemed confidential during the evaluation process.

Rejection of Responses:

Gregg County reserves the right to accept or reject any or all submittals, with or without cause, to waive technicalities, or to accept the statement of submission which, in its sole judgment, best

serves the interest of the County, or to award a contract to the next most qualified Respondent if a successful Respondent does not execute a contract within 15 business days after approval of the selection by the Gregg County Commissioners Court.

Ethics/Gratuities:

Gregg County may, by written notice to the Awarded Respondent, cancel any contract without liability to Awarded Respondent if it is determined by Gregg County that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by the Seller, or any agent or representative of the Seller, to any officer or employee of Gregg County with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending, or the making of any determinations with respect to the performing of such a contract. In the event this contract is canceled by Gregg County pursuant to this provision, Gregg County shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Awarded Respondent in providing such gratuities.

Compliance with RFQ terms:

Respondents are cautioned that exceptions to these terms, conditions, and attachments may result in rejection. Any awarded respondent will be expected to execute a contract separate from this document but includes this document as part of the contract.

Confidentiality:

Any material that is to be considered confidential in nature must be clearly marked as such and may be treated as confidential to the extent allowable in the Texas Public Information Act. Pricing information is not considered to be confidential. Trade secrets or confidential information MUST be placed in a separate envelope marked “CONFIDENTIAL INFORMATION” and EACH PAGE must be marked “CONFIDENTIAL INFORMATION”. Please be advised that Gregg County cannot and will not make any agreement to withhold information from the public that is contrary to the County’s responsibility under the Act.

Non-responsive / Submittal Rejections

Submissions may be deemed non-responsive, among other reasons, for any of the following reasons:

1. Submission Statements containing inconsistencies
2. Unbalanced value of terms
3. Respondents may be disqualified and not considered, among other reasons, for any of the following specific reasons:
 - Reason for believing collusion exists among the Respondents.
 - Reasonable grounds for believing that any Respondent is interested in more than one submission for the work contemplated.
 - The Respondent being interested in any litigation against the county.
 - The Respondent in arrears on any existing contract or having defaulted on a previous contract.
 - Lack of competency as revealed by a financial statement, experience.
 - Respondents shall not owe delinquent property tax in Gregg County.
 - Respondent past performance record with Gregg County.
 - Limited competition.

PROPOSED PROJECT SCHEDULE

This is just a proposed schedule, Gregg County reserves the right to change or extend the dates listed below at any time.

RFQ issue date	December 16, 2022
Deadline to submit questions	December 28, 2022 by 5:00pm CST
RFQ submittal deadline	January 09, 2023 by 1:30pm CST
Committee evaluations	To be Determined
*Interviews (if requested)	To be Determined
Committee Recommend to CC	To be Determined
Anticipated Start Date	To be Determined

***Gregg County reserves the right to request further information and interviews from just one, two, some, or all Respondents.**

SCOPE OF WORK

Project Background:

The Texas Parks and Wildlife's Paddling Trail program works with localities to develop designated paddling trails across the state with public access points for kayaks and canoes. Gregg County, in partnership with the City of Kilgore and the City of Longview, is seeking to establish a designated trail along the Sabine River. Gladewater, White Oak, Kilgore, Longview and Lakeport are all anticipated to see an impact from this project when complete.

Project Overview:

Gregg County desires to engage a certified and experienced engineer to provide professional services for the Proposed 53 mile Paddling Trail Project along the Sabine River located in Gregg County, Texas. Specifically to complete the following:

1. Prepare Costs of creating Public River access points at the river crossings at State Highway (SH) 42, State Highway (SH) 31, and Farm-to-Market Road (FM) 2087.
2. SH 42 - evaluate an existing private boat ramp, exploring lease or purchase options and cost of upgrades necessary to put back in service or alternative construction of a new river access using Texas Department of Transportation (TxDOT) Right-of-Way (ROW).
3. SH 31 - evaluate options for a new kayak or boat ramp access using TxDOT ROW.
4. FM 2087 - evaluate construction of kayak or boat ramp access using either TxDOT ROW or adjacent land acquisition.

Project Budget:

Project Budget is \$75,000.

Project Location:

The proposed Sabine Paddling Trail would be located on approximately 38 miles of the Sabine River from the existing boat ramp near Gladewater at Hwy. 271 to Lakeport at the existing boat ramp at 149. Public access must be a minimum of four paddling miles to a recommended maximum of twelve paddling miles for each segment. Therefore, additional access points would need to be developed along the route. With three additional proposed access points and numerous sand bars along the way, the proposed paddling trail will offer something for paddlers of all skill levels and allow multi- day, one day, or partial day trips on the same scenic stretches of the river.

Existing River Access Resources:

- Hwy 271 Boat Ramp
- Hwy 149 Boat Ramp

River Access to be Acquired or Improved:

- Hwy 42 Boat Ramp (Existing private boat ramp is present). Purchase or partnership of private ramp would need to be established.
- Hwy 31 Boat Ramp (State-owned Right-of-way exists). Paved access and parking would need to be added.

- FM 2087 Boat Ramp (State-owned Right-of-way exists). Paved access and parking would need to be added.

Scope of Work and Services required (including but not limited to):

- a. Obtain current and available surveys. Prepare a base map that includes standard cartographic elements, including land cover and use, transportation corridors, ecological landscapes, wetlands (desktop review), floodplains, rivers, streams and lakes, landforms, greenways, etc.
- b. Investigate and identify site-specific utilities, constraints and opportunities by gathering localized data and utilizing national best development practices.
- c. Verify the existing conditions along river, specifically at the Gladewater Input, Hwy 42 Input, Hwy 31 & Railroad Input, FM 2087 Input and the Lakeport Input.
- d. Research and identify property owners along near proposed access sites.
- e. Coordinate with Sabine River Authority, surrounding communities along the Sabine River in Gregg County, Texas Parks and Wildlife and other necessary entities.
- f. Conduct focus groups with key stakeholders
- g. Conduct a public workshop/forum to review and discuss environmental, recreation, education and other improvements.
- h. Provide summary of needs identified during stakeholder outreach.
- i. Develop a Conceptual Connectivity Map that will maintain the project vision and goals and display general connectivity and use areas for each identified.
- j. Prepare one (1) preliminary hand-drawn layout for the following properties:
 - i. Gladewater Input
 - ii. Hwy 42 Input
 - iii. Hwy 31 & Railroad Input
 - iv. FM 2087 Input
 - v. Lakeport Input
- k. Develop design development standards and material type options.
- l. Meet with Owner to review/revise/finalize the layouts, the design development and discuss options for the site.
- m. Develop Engineers Opinion of Probable Cost
- n. Develop a phased plan, schedule and preliminary associated costs.
- o. Develop final (digital) conceptual layout.
- p. Provide two (2) 3D renders of each site. (10 total)
- q. Produce final report that will include but is not limited to:
 - i. Introduction
 - ii. About the Trail
 - iii. Inventory and Analysis of physical, natural and cultural amenities of the Sabine River, by community (all portions of river assigned to a community for planning purposes)
 - iv. Improvement Conceptual Site Plans

- v. Programming and Promotional Recommendations
- vi. Implementation, including the identification of funding opportunities
- r. Develop GIS Story-Map.
- s. Facilitate required meetings with all stakeholders
- t. Provide to each participating jurisdiction a digital copy of the draft plan.
- u. Provide a proposal for, but not limited to, detailed engineering, landscape architecture, and/or construction administration.
- v. Provide additional professional services as required for successful completion of the paddling project, including additional project phases if and when the project
- w. Any awarded Consultant must possess the ability to foster and facilitate team building/partnering concepts between owner representation, outside agencies, design teams, contractors, and the public which will encourage an open exchange of information and ideas throughout the contract.

STATEMENT SUBMISSION REQUIREMENTS

Submittal Format:

All submittals must follow the same format. No exceptions to this format will be accepted. To be accepted for evaluation, the submittal format must address all the required components in order.

The aim of the required format is to simplify the submittal preparation and evaluation process and to ensure that all submittals receive the same orderly review.

All submittals must include the following components:

Section	Topic
1	Cover Letter
2	Firm Profile
3	Project Team/Experience/References
4	Project Services
5	Additional Information
6	Include all required forms (executed)

Submittal Components:

- Cover Letter:** Provide a one or two page cover letter.
The Cover Letter should include the following
 - The name, title, phone number, fax number, email address, and street address of the person in the firm's organization who will respond to questions about the submittal.
- Firm Profile:** Provide the following information about your firm:
 - Types of services and products offered
 - Number of years in business
 - Information on pending or past litigation the firm has been involved in
 - Number of employees
 - The location of the offices that would provide the project services
 - A brief statement of the firms' background, demonstrating longevity and financial stability.
 - Submit a recent audited Financial Statement of your Firm
- Project Team/Related Experience and References:** Start the section by introducing the designated project manager for each key person that you will utilize for this project. Include experience, education and professional license information for each person. Only submit resumes that will actually be assigned to this project.

Include at least two (2) relevant projects include a brief project description that demonstrates capabilities in project services, and experience with similar projects and

working with government entities. Gregg County is looking for qualified firms that have prior and recent experience in projects related. Provide any specific current or past experience with similar projects located within Gregg County.

4. **Project Services:** In this section, which is intended to be the heart of the submittal describe the respondents expertise with the methods necessary to perform the project services.
5. **Additional Information:** At your discretion, include additional information that supports your submittal. However, the additional information section should be used carefully; this section of the submittal should not constitute the bulk of your submission.
6. **Project Forms:** Submit all required Forms including licensing information and all Forms located in the Forms Section of this RFQ packet

EVAULATION CRITERIA AND PROCESS

After public opening of submissions, an evaluation committee will score and rank the returns based on the criteria listed below. After a short list has been determined, the committee may request information, clarifications, presentations or interview some or all of the top ranked firms. The evaluation committee will determine the most highly qualified firm based on the information submitted and will begin contract negotiations after court approval. If a contract cannot be negotiated with the highest ranked firm then the County will formally end negotiations and will notify the second ranked firm for negotiation, and so on. Gregg County reserves the right at its sole discretion to determine if pursuing contract negotiations is in the best interest of the County.

Presentations

During the evaluation process the county may at its discretion, request firms to make oral presentations. All costs incurred by Respondent for the presentations will be the sole responsibility of the respondent. After any such presentation, submittals may be evaluated again. Gregg County reserves the right at its sole discretion to determine if presentations are in the best interest of the county and is under no obligation to request presentations from all Respondents.

Request for Information

The County also reserves the right to request additional information or clarifications from proposers or to allow corrections of errors or omissions as deemed in the best interest of the County. After any retrieval of information or clarifications presentations submittals may be evaluated again. Gregg County reserves the right at its sole discretion to request information, clarifications, presentations and or interviews from respondents. Gregg County and is under no obligation and reserves the right to request information/clarifications/presentations and interview from one, some or all Respondents.

Gregg County reserves the right at its sole discretion to determine the process for this statement of submission evaluation and may elect to accelerate the evaluation process by combining or eliminating any or all of the evaluation phases. Gregg County reserves the right without prejudice to reject any or all submittals to this RFQ.

EVALUATION CRITERIA

<p>RFQ instructions compliance</p> <ul style="list-style-type: none"> • Cover Letter • Instructions followed • Forms Completed 	15 points
<p>Firm Profile</p> <ul style="list-style-type: none"> • Information regarding Firm see requirements for this section on page 12. 	20 points
<p>Project Team/Experience/References</p> <ul style="list-style-type: none"> • Expertise with the methods necessary to perform the project services. • experience, education and professional license information for proposed project manager and each key personnel • experience on 2 relevant projects • Specific experience on similar projects within Gregg County • References (see form located in Forms section of this RFQ Packet) 	30 points
<p>Project Services</p> <ul style="list-style-type: none"> • Expertise to perform project 	30 points
<p>Additional Information/services</p> <ul style="list-style-type: none"> • Additional Services information that supports your submittal 	5 points

SUBMITTAL CHECK LIST

Respondents shall submit three (3) sets of sealed submittal documents one with original signatures and two (2) copies. Respondent shall also submit one flash drive (jump, thumb) with a copy of qualification packet downloaded

- Cover Letter
- Submittal Components (1-6)
- Firm Financial Statement
- Three (3) sets total of submittal documents (one original and 2 copies)
- (1) Flash/Jump Drive of submittal
- Forms (all forms must be completed and signed)
- Any Additional Information

Required Forms

COMPLIANCE WITH FEDERAL AND STATE LAWS

Certification of Eligibility

By submitting a RFP in response to this solicitation, the Respondent certifies that at the time of submission, they are not on the Federal Government's list of suspended, ineligible, or debarred entities. In the event of placement on list between the time of RFP submission and time of award, the Respondent will notify Gregg County Purchasing Agent. Failure to do so may result in terminating this contract for default.

Verification No Boycott Israel

As required by Chapter 2270, Government Code, the selected firm must verify that it does not boycott Israel and will not boycott Israel through the term of this Agreement. For purposes of this verification, "boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Foreign Terrorist Organizations

Pursuant to Chapter 2252, Texas Government Code, the selected Firm must represent and certify that, at the time of execution of an Agreement neither the Firm, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the same (i) engages in business with Iran, Sudan, or any foreign terrorist organization as described in Chapters 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code, or (ii) is a company listed by the Texas Comptroller of Public Accounts under Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term "foreign terrorist organization" in this paragraph has the meaning assigned to such term in Section 2252.151 of the Texas Government Code.

Disclosure of Interested Parties

The law states that a governmental entity may not enter into certain contracts with a non-exempt business entity unless the business submits a disclosure of interested parties to the governmental entity. By submitting a RFP in response to this solicitation, the Respondent agrees to comply with HB 1295, Government Code 2252.908. Respondent agrees to provide Gregg County Purchasing Agent, and/or requesting department, the "Certificate of Interested Parties," Form 1295 as required, within **ten (10)** business days from notification of pending award, renewal, amended or extended contract.

Signature: _____ **Date:** _____

Printed Name: _____

RFQ SIGNATURE FORM

The undersigned, on behalf of and as the authorized representative of Respondent, agrees this Statement of Submission becomes the property of Gregg County after the official opening.

The undersigned Respondents the Respondent has familiarized itself with the local conditions under which the work is to be performed; satisfied itself of the conditions of delivery, handling and storage of equipment and all other matters that may be incidental to the work, before submitting a proposal.

The undersigned agrees, on behalf of Respondent, that if this Statement of Submission is accepted, to furnish all materials and services upon which price(s) are offered, at the price(s) and upon the terms and conditions contained in the Scope of Work. The period for acceptance of this Statement of Submission will be (90) calendar days.

The undersigned Respondents that they are duly authorized to execute a contract with Gregg County and that this Statement of Submission has not been prepared in collusion with any other Respondent, nor any employee of Gregg County, and that the contents of this Statement of Submission have not been communicated to any other Respondent or to any employee of Gregg County prior to the official opening of this Proposal.

Respondent hereby assigns to Gregg County all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.

The undersigned Respondents that they have read and do understand the scope of work and any attachments contained in this solicitation. ***Failure to sign and return this form could result in the rejection of the entire submission.***

Signature: _____ **Date:** _____

LEGAL NAME AND ADDRESS OF RESPONDENT:

Name _____ Title _____

Tel. No. _____ Email: _____

Address: _____

COMPANY IS:

Business included in a Corporate Income Tax Return? YES NO

Corporation organized & existing under the laws of the State of _____

Partnership consisting of _____

Individual trading as _____ Principal

offices are in the city of _____

To: Vendors of Gregg County, Texas
From: Kelli L. Davis, CPPB, Purchasing Agent
Re: ***Conflict of Interest Form (CIQ)***

Vendor;

Below, please find link below to a Conflict of Interest Questionnaire. Please complete this form if you have a conflict of interest with any Gregg County Official, Employee, or Department. The questionnaire should reflect the name of the individual with whom the conflict of interest occurs. If you have any questions regarding compliance with Chapter 176 of the Texas Local Government Code, please consult your legal representative. Compliance is the responsibility of each individual, business, agent or representative who is subject to the law's filing requirements.

<http://www.ethics.state.tx.us/forms/CIQ.pdf>

Original completed forms should be filed with the County Clerk's Office and a copy sent to the Gregg County Purchasing Department either through RFP return, fax, or email. Please see contact information below.

Gregg County Clerk

Gregg County Courthouse
101 East Methvin, St. 200
Longview, Texas 75601
Ph; 903-236-8430

Gregg County Purchasing Department

Email: purchasing@co.gregg.tx.us
Ph: 903-237-2684
Fx: 903-237-2682

Applicable Law

Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of Gregg County (County Clerk) no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Texas Local Government Code.



Gregg County Purchasing Department
Kelli L. Davis, CPPB Purchasing Agent
101 E. Methvin St., Suite 205, Longview, Texas 75601
Phone (903) 237-2684 Fax (903) 237-2682 purchasing@co.gregg.tx.us

December 15, 2022

To: Longview News-Journal

From: Kelli L. Davis, CPPB

Subject: Advertisement RFQ# 2023-03 Professional Engineer Services for the Proposed 53 mile Paddling Trail Project along the Sabine River located in Gregg County, Texas.

Please run the following ad on Friday December 16, 2022 and Friday, December 23, 2022 in the Longview-News Journal.

PUBLIC NOTICE

Sealed Qualification Statements will be received by the County Purchasing Agent Kelli Davis at the Gregg County Purchasing Department, at 101 E. Methvin St., Suite 205, Longview, TX 75601, on or before 1:30pm, January 09, 2023 for RFQ No. 2023-03 Professional Engineer Services for the Proposed 53 mile Paddling Trail Project along the Sabine River located in Gregg County, Texas. Late submissions will not be accepted. RFQ packet will be available on December 16, 2023 by visiting www.co.gregg.tx.us on the Purchasing Department web page, or request by e-mail at purchasing@co.gregg.tx.us or by calling (903)-237-2684. Payment will be made after items or services have been received in accordance with award. Vendors must bid unit costs, but may offer lump sum discounts. Gregg County reserves the right to accept or reject in whole or in part any bid received and to waive any irregularities or formalities in the best interest of Gregg County.