

CONTRACT ATTORNEY APPLICATION

NAME: _____

BAR CARD #: _____

PHYSICAL OFFICE ADDRESS (not a post office box):

COUNTY: _____

MAILING ADDRESS: _____

RESIDENCE ADDRESS: _____

TELEPHONE #: _____

FAX #: _____

CELLULAR PHONE: _____

E-MAIL ADDRESS: _____

I understand I must give written notice of any change in the above information to the CCL#1 Judge in Gregg County at the time of change. YES NO

Do you have a phone with messaging capabilities 24 hours a day? YES NO

Year and month licensed to practice law by the Supreme Court of Texas: _____

Law School: _____ Year graduated: _____

Year Licensed by Texas State Bar _____

Other relevant education: _____

A. LICENSE AND C.L.E. BACKGROUND

1. I am currently licensed and in good standing with the state bar and the Texas Supreme Court?

YES NO

2. Are you certified by the Texas Board of Legal Specialization? YES NO

3. If Yes, in what area: _____

4. How many years have you been practicing Criminal Law? _____
5. Have you been admitted to practice law in the Federal Courts? YES NO
6. I have been certified as a specialist by the Board of Legal Specialization of the State Bar of Texas in the following areas of law: _____
7. I have a law office in a county in addition to Gregg County, Texas.
- NO YES
- Where? _____

B. CONTINUING LEGAL EDUCATION:

1. I have attended the required number of hours for continuing legal education during the last reporting period as reported to the State Bar of Texas.
- YES NO
2. I have attended the Advanced Criminal Law Seminar sponsored by the State Bar of Texas for the following years:
- _____
- _____
3. I have attended C.L.E. programs dealing with criminal law issues during the following years:
- _____
- _____
4. I have attended C.L.E. programs dealing with the use of and challenge of mental health or forensic expert witnesses. YES NO
- a. The most recent course attended was on the following date: _____

5. I am currently planning to attend the following C.L.E. courses in the next year.

OTHER EDUCATION, BACKGROUND, RESEARCH OR TRAINING IN THE AREA OF CRIMINAL LAW: (Please briefly describe)

(Attach a separate sheet if necessary for additional information)_____

C. CRIMINAL CASE/TRIAL/EXPERIENCE

1. Your current criminal caseload consists of how many cases?_____

2. Before which Judge(s) have you routinely appeared?

3. Before which Judge(s) have you represented a defendant in a criminal trial?

4. I have tried approximately _____ criminal cases to JURY verdict.

5. In the year 2012, I represented approximately _____ (#) defendants in criminal cases.

6. In the year 2013, I represented approximately _____ (#) defendants in criminal cases.

7. Approximately _____% of my practice is devoted to areas other than criminal law.

D. OTHER SKILLS

Indicate areas in which you have unique training or skill. *(Attach a separate sheet if necessary for additional information)*

Mental health cases YES NO

(If yes, please describe)_____

Drug/Alcohol cases

YES

NO

(If yes, please describe) _____

Domestic Violence/Assault cases

YES

NO

(If yes please describe) _____

Other (please describe)

YES

NO

List and describe other activities related to criminal law:

Speaking: _____

Teaching: _____

Legal Publications: _____

Please describe your office amenities. *(Attach a separate sheet if necessary for additional information).*

Please describe anything you wish to include for consideration that you feel makes you uniquely qualified to accept contract appointments in criminal misdemeanor cases. *(Attach a separate sheet if necessary for additional information)* _____

What are your ideas on how to increase the efficiency and effectiveness of court appointed counsel for indigent defendants in CCL#1, Gregg County? *(Attach a separate sheet if necessary for additional information)*

List any professional organizations or associations to which you belong:

E. LANGUAGE AND COMMUNICATION SKILLS

1. I am qualified as a Spanish bilingual attorney and request consideration for a contract to include Spanish speaking defendants. YES NO

F. ETHICS AND PRIOR SANCTION HISTORY DISCLOSURE

Are you currently under indictment or charged for a criminal offense

Other than a class C traffic offense? YES NO

1. Have you been sanctioned by the State Bar of Texas for any ethical violation?

YES NO

a. **For purposes of this inquiry, “Sanctioned” is defined as disbarment, probation, public reprimand, suspended, fined, or such other State Bar of Texas sanction that is of public record.**

2. Will you comply with The Texas Lawyer’s Creed – A Mandate for Professionalism?

YES NO

3. Will you obtain copies and keep yourself informed of the local rules of procedure for Gregg County, Texas? YES NO

**CERTIFICATION OF KNOWLEDGE OF STANDING RULES FOR PROCEDURES FOR
TIMELY AND FAIR APPOINTMENT OF COUNSEL FOR INDIGENT ACCUSED PERSONS
IN GREGG COUNTY, TEXAS**

- I certify that I have received, read, and understand the Gregg County Indigent Defense Plan for Gregg County effective May 7, 2014 and will comply with said plan, rules, and orders.
- I certify that I will zealously represent my client but always within the bounds of the law and legal ethics of Texas.
- I certify that my schedule will allow for the necessary and proper representation of defendant appointments.
- I understand that I must timely submit my monthly progress statement before payment will be made including the number of cases disposed of in the previous month and the types of cases as well as the number of cases currently open and assigned by the courts. The presiding Judge may require other information, which is necessary and relevant.
- I understand that I have a continuing duty to file a monthly statement and notify the court within 30 days of the date any of the above information changes.

I hereby certify that the above information is true and correct.

Witness my signature on this the _____ day of _____, 20____.

SIGNATURE

Print Name: _____

Subscribed and sworn to before me by said _____
on this the _____ day of _____, 2017.

Notary Public in and for
The State of Texas

REQUIRED ATTACHMENTS

Your application will not be complete until you submit the following items:

1. Your most recent annual CLE report from the State Bar.
2. If you have ever been sanctioned by the State Bar Grievance Committee, attach the decision(s) by the committee and, if desired, a written explanation.
3. If you have ever been sanctioned for failure to appear before a court, attach any applicable court documents and, if desired, a written explanation.
4. If you have ever admitted, in connection with an official proceeding, to having provided ineffective assistance of counsel, attach any applicable documents and, if desired, a written explanation.
5. If you have ever been convicted or placed on deferred adjudication for any offense other than traffic, attach copies of all final orders (or those deferring adjudication) and judgments.