

**Award Documentation for
BID 2018-815
East Texas Regional Airport
Southwest GA Area Taxi Lane – Phase 1
for Gregg County, Texas**



Gregg County Purchasing Department

Kelli L. Davis, CPPB, Purchasing Agent

101 E. Methvin St., Suite 205, Longview, Texas 75601

(903) 237-2684 ♦ purchasing@co.gregg.tx.us

September 18, 2018

Mr. Reece Sterling
P.O. Box 9036
Longview, TX 75708
rsterling@longviewbridge.com
903-663-0264

Mr. Sterling,

I am pleased to inform you that the Gregg County Commissioners Court awarded a contract for the provision of the East Texas Regional Airport, Southwest GA Area Taxilane – Phase 1 for Gregg County BID# 2018-815 on the September 17, 2018 Agenda.

Thank you for your interest in doing business with Gregg County, we look forward to working with you. If you have any questions or problems throughout the contract period; please feel free to contact my office.

Regards,

A handwritten signature in black ink that reads "Kelli Davis". The signature is written in a cursive style with a large initial "K".

Kelli Davis, CPPB
Gregg County Purchasing Agent
Longview, Texas

**GREGG COUNTY
COMMISSIONERS COURT AGENDA
SPECIAL MEETING**

**Monday, September 17, 2018 @ 9:00 a.m.
Commissioners Courtroom – 3rd Floor – Courthouse
101 East Methvin Street – Longview, Texas**

1. Approve payroll and transfer of funds.
2. Approve bills payable and budget transfer request.
3. Approve health plan claims payments.
4. **LINEBARGER, GOGGAN, BLAIR, AND SAMPSON, LLP**
 - a. Any necessary action regarding resolution authorizing tax resale, in the amount of \$3,770.00 to Wyndell C. Johnson. Additionally, request County Judge be authorized to execute tax resale deed. Property is described as follows:

Lot 9, Block 11, (NCB 213), Mobberly South Addition, an addition to the City of Longview, Gregg County, as described in Volume 385, Page 337, Deed Records of Gregg County, Texas (Acct No. 55583).
5. **AUDITOR**
 - a. Request acknowledgement of Financial Reports and Special Receipt Report for August 2018 Term.
6. **COMMISSIONERS**
 - a. Precinct 1 – request approval to assist the City of Longview with the installation of box culverts on Meadowview Road. Longview will furnish all necessary materials and Precinct 1 will provide labor and equipment, pursuant to the existing, previously approved, interlocal agreement with the City of Longview. Project Planning Reports are included.
 - b. Precinct 4 – request approval to transfer \$7,105.79 from accounts indicated on attached Budget Transfer Request. Funds are needed for repairs to 2010 Haul Truck (Unit #25842).
7. **COUNTY JUDGE**
 - a. Discussion and any necessary action on resolution from City of Kilgore asking to use FY18 funding in the amount of \$70,000 (approved in Commissioners Court on May 14) for the paving and drainage improvements for a portion of Wells Street instead of the reconstruction of Willow Springs Road, as originally requested.
 - b. Discussion and necessary action to designate the day of the week on which Commissioners Court shall convene in regular

term each month during fiscal year 2019 as required by Section 81.005(a) of the Local Government Code.

- c. Discussion and any necessary action to determine whether or not the current Commissioners Court Meeting Schedule remains the same through the end of the calendar year.

8. EAST TEXAS REGIONAL AIRPORT

- a. Request approval of transfer of funds in the amount of \$15,000.00, as indicated in attached Budget Transfer Request, for utility costs for the remainder of FY18.
- b. Approval and acceptance of the 2019 Texas Department of Transportation (TxDOT) Routine Airport Maintenance Program (RAMP) Grant, between the TxDOT and Gregg County, Texas, as Sponsor.
- c. Request approval of transfer of funds in the amount of \$8,000.00, as indicated in attached Budget Transfer Request, for removal and disposal of possible hazardous waste material located on airport property.

9. ELECTIONS

- a. Request appointment of Election Judges for the November 6, 2018 General Election:
 - Janice Benton – Presiding Judge at Pine Tree Community Center
 - Linda Burton – Alternate Judge at Pine Tree Community Center
 - Myrna Graham – Presiding Judge at Pine Tree Facility Services
- b. Request approval to set the maximum number of clerks at 4 for each polling place for the November 6, 2018 General Election.
- c. Request appointment of Central Counting Station Personnel for the November 6, 2018 General Election
 - Kathryn Nealy – Central Counting Station Manager
 - Carol Williams – Tabulating Supervisor
- d. Request change to Early Voting Schedule for the November 6, 2018 General Election.

10. INVESTMENTS

- a. Request ratification of collateral pledged on August 17, 2018, in the form of Federal Home Loan Bank (FHLB) Letter of Credit in the amount of \$14,750,000.

11. MEALS ON WHEELS

- a. Request approval of resolution authorizing grant from Gregg County.

12. PURCHASING

- a. Consider any action necessary to procure legal services, including but not limited to, approval to grant discretionary

exemption to retain legal services for Gregg County, as provided for in Texas Local Government Code 262.024(a)(4), and to authorize County Judge to execute all legal documents pertaining to this transaction.

- b. **Consider approval of contract with Longview Bridge and Road Ltd. For Phase 1 of the Southwest GA Area Taxi-Lane Project, Bid 2018-815 (Consultant: KSA Engineers).**
- c. **Request approval of Letter of Authorization and addendum to the Statement of Work TX080713GC including payment of \$51,779.79 to Thomson Reuters for professional services relative to Phase III of County Clerk's Preservation and Archival Indexing Project.**
- d. **Discuss and take any action necessary to accept the termination of Indigent Defense Contract effective September 18, 2018, with Attorney Bob Cole as approved by the Board of Judges.**
- e. **Discuss and take any action necessary to approve amended contract changing the effective contract date of October 1, 2018 to September 19, 2018 with Attorney Barrett Hunt for Indigent Defense Services for the County Court at Law 1, approved by the Board of Judges.**

13. SHERIFF

- a. **Request ratification of request to assist White Oak Education Foundation, a 501(c)(3) non-profit organization, to use inmate labor in accordance with the Texas Code of Criminal Procedure Art. 43.10(4) Manual Labor.**
- b. **Request approval of an Interlocal Agreement with the City of Longview for the 2018 Byrne Justice Assistance Grant (JAG) Program Award.**

14. ADJOURN

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
COUNTY OF Gregg §

THIS AGREEMENT, made and entered into this 17th day of September, 2018 by and between the County of Gregg, Texas, acting through the Honorable Bill Stoudt, County Judge, thereunto duly authorized so to do, Party of the First Part, hereinafter termed OWNER, and Longview Bridge and Road, Ltd. of the City of Longview, County of Gregg and State of Texas, Party of the Second Part, hereinafter termed CONTRACTOR.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), and under the conditions expressed in the bond having even date wherewith, the said Party of the Second Part (CONTRACTOR), hereby agrees with the said party of the First Part (OWNER) to commence and complete the construction of certain improvements described as follows:

County Bid No. 2018-815
East Texas Regional Airport – South GA Area Taxi Lane – Phase I.

and all extra work in connection therewith, under the terms as stated in this Standard Form of Agreement: all of the documents attached to this Standard Form of Agreement: all Plans Specifications and drawings for the projects as prepared by the Owner's engineer KSA Engineers Inc. (herein entitled "Engineer"); and all printed or written explanatory materials of said Plans, Specifications and drawings. The Contractor hereby agrees with the OWNER that the CONTRACTOR shall commence and complete all such construction work at the CONTRACTOR'S own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance and other accessories and services necessary to complete the said construction and work.

This documents that are attached to and for all purposes made part of this Standard Form of Agreement include the Notice to Bidders, Bid Bond, Statement of Qualifications, Contractor's Bid Proposal, Construction Performance Bond, Construction Payment Bond, Maintenance Bond, Certificate of Insurance, General Provisions, Special Provisions, Mandatory Federal Contract Provisions, Gregg County, Texas Standard Terms and Conditions, and Technical Specifications. This agreement shall also include all Plans, Specifications and drawings for the project, as prepared by the ENGINEER, and all printed or written explanatory materials shall include all Plans, Specifications, Addenda and drawings. This Standard Form of Agreement and the documents listed herein shall collectively evidence and constitute the entire contract between the parties hereto regarding the subject matter hereof.

THE CONTRACTOR hereby agrees to commence work within ten (10) days after the date written notice to do so shall have been given to him, and to substantially complete the same within 90 calendar days after the date of the written notice to commence work, subject to such extensions of time as are provided by the General and Special Provisions.

THE OWNER agrees to pay the Contractor in current funds Eight Hundred Sixty-Seven Thousand Six Hundred Forty-Three and 00/100 Dollars (\$867,643.00) such payments to be subject to the General and Special Provisions of the contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

County of Gregg
OWNER, Party of the First Part

Longview Bridge and Road, Ltd.
CONTRACTOR, Party of the Second Part

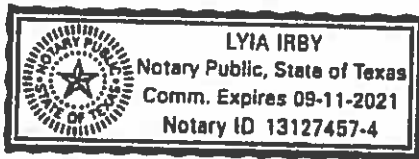
By: [Signature]
County Judge

By: [Signature]

STATE OF TEXAS §
COUNTY OF Gregg §

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared Reece Sterling, CONTRACTOR, known to me to be the person and office whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of said Longview Bridge & Road, Ltd and that executed the same as the act of such Longview Bridge & Road, Ltd for the purposes and consideration therein expressed, and in the capacity herein stated.

GIVEN UNDER, my hand and seal of office this the 30 day of August, A.D., 2018.



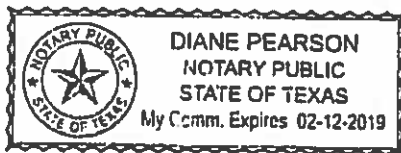
[Signature]
Notary Public in and for
Gregg County Tx State

My Commission Expires: 09-11-2021

STATE OF TEXAS §
COUNTY OF Gregg §

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared Bill Stouat, OWNER, known to me to be the person and office whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of said Bill Stouat and that executed the same as the act of such City for the purposes and consideration therein expressed, and in the capacity herein stated.

GIVEN UNDER, my hand and seal of office this the 17th day of Sept., A.D., 2018.



[Signature]
Notary Public in and for
Gregg County Texas State

My Commission Expires: 2-12-19