

**Award Documentation for  
RFP 2018-814  
Pct. 4 Bulk Fuel Tank  
for Gregg County, Texas**



## Gregg County Purchasing Department

*Kelli L. Davis, CPPB, Purchasing Agent*

101 E. Methvin St., Suite 205, Longview, Texas 75601

(903) 237-2684 ♦ [purchasing@co.gregg.tx.us](mailto:purchasing@co.gregg.tx.us)

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July 23, 2018

**B & J Equipment, Ltd.**

**Stephen Scott**

**3647 E Loop Drive**

**Longview, TX 75602**

**[sscott@bjequip.com](mailto:sscott@bjequip.com)**

**903-757-4765**

Mr. Scott,

I am pleased to inform you that the Gregg County Commissioners Court awarded a contract for the provision of the Pct. 4 Bulk Fuel Tank for Gregg County Bid 2018-814 on the July 23, 2018 Agenda. Please review the attached contract and sign and return to Gregg County within fourteen (14) business days of receipt.

Thank you for your interest in doing business with Gregg County, we look forward to working with you. If you have any questions or problems throughout the contract period; please feel free to contact my office.

Regards,

A handwritten signature in blue ink that reads "Kelli Davis". The signature is written in a cursive style and is positioned above a horizontal line.

**Kelli Davis, CPPB**

**Gregg County Purchasing Agent**

**Longview, Texas**

**GREGG COUNTY  
COMMISSIONERS' COURT AGENDA  
SPECIAL MEETING**

Monday, July 23, 2018 @ 9:00 a.m.  
Commissioners' Courtroom – 3<sup>rd</sup> Floor – Courthouse  
101 East Methvin Street – Longview, Texas

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1. Approve payroll and transfer of funds.
2. Approve bills payable, budget amendments, and budget transfer requests.
3. Approve health plan claims payments.
4. COMMISSIONERS
  - a. Precinct 4 – Request approval to assist City of Lakeport with repairs to Jones Road. Lakeport will provide all necessary materials and Precinct 4 will furnish labor and equipment. Project Planning Reports are provided.
  - b. Precinct 4 – Request approval to assist City of Lakeport with mowing on the following streets:
    - Lakewood to Astronaut
    - Peach Orchard
    - Jones
    - Dodd (off Highway 149)
    - Rocket
    - Ben Mitchell

Lakeport will furnish all necessary materials and Precinct 4 will provide labor and equipment. Project Planning Reports are provided.
5. PURCHASING
  - a. Consider approval to renew Tank Pollution Liability Policy for one year expiring August 4, 2019.
  - b. Consider approval of Software License Agreement for the Court Collections Department.
  - c. Consider approval to award bid and approve contract for the Gregg County Precinct 4 Bulk Fuel Tank Project, Bid 2018-814 (Consultant: Jeff Hamilton with Johnson Pace Engineering).
6. TEXAS PARKS AND WILDLIFE DEPARTMENT
  - a. Discussion and necessary action to purchase and donate all-terrain or utility-terrain vehicle to TPWD as replacement for stolen ATV.

**7. ELECTIONS**

- a. Demonstration of new voting system by Hart Intercivic.**

**8. ADJOURN**

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §  
COUNTY OF GREGG §

THIS AGREEMENT, made and entered into this 23 day of July, 2018 by and between the County of Gregg, Texas, acting through the Honorable Bill Stoudt, County Judge, thereunto duly authorized so to do, Party of the First Part, hereinafter termed OWNER, and Bill Equipment Ltd of the City of Longview, County of Harrison and State of Texas, Party of the Second Part, hereinafter termed CONTRACTOR.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), and under the conditions expressed in the bond having even date herewith, the said Party of the Second Part (CONTRACTOR), hereby agrees with the said party of the First Part (OWNER) to commence and complete the construction of certain improvements described as follows:

**GREGG COUNTY PRECINCT 4 BULK FUEL TANK**  
**GREGG COUNTY BID NO. 2018-814**

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said construction, in accordance with the Notice to Bidders, General and Special Conditions of Agreement, Plans and other drawings and printed or written explanatory matter thereof, and the Specifications and addenda therefore, as prepared by Johnson & Pace Incorporated hereinafter entitled ENGINEER, together with the CONTRACTOR's written Proposal, the General Conditions of the Agreement, and the Performance and Payment Bonds hereto attached; all of which are made a part hereof and collectively evidence and constitute the entire contract.

THE CONTRACTOR hereby agrees to commence work within SEVEN (7) days after the date written notice to do so shall have been given to him, and to substantially complete the same prior to October 1, 2018, subject to such extensions of time as are provided by the General and Special Conditions.

THE OWNER agrees to pay the Contractor in current funds cash on invoice as rendered \$1,475,000 Dollars (\$1,475,000), such payments to be subject to the General and Special Conditions of the contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

County of Gregg  
OWNER, Party of the First Part  
By: Bill Stoudt  
County Judge

Bill Equipment Ltd  
CONTRACTOR, Party of the Second Part  
By: [Signature]

STATE OF TEXAS §  
COUNTY OF GREGG §

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared Stephen Scott, CONTRACTOR, known to me to be the person and office whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of said and that executed the same as the act of such for the purposes and consideration therein expressed, and in the capacity herein stated.

GIVEN UNDER, my hand and seal of office this the 10 day of July, A.D., 2018



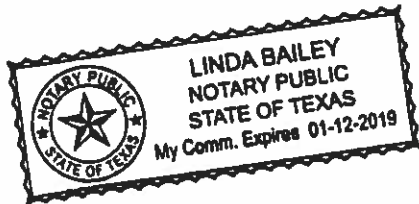
Charla R Carter  
Notary Public in and for  
Gregg County, Texas State

My Commission Expires: 2/5/2022

STATE OF TEXAS §  
COUNTY OF GREGG §

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared B.H. Studer, OWNER, known to me to be the person and office whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of said and that executed the same as the act of such for the purposes and consideration therein expressed, and in the capacity herein stated.

GIVEN UNDER, my hand and seal of office this the 23 day of July, A.D., 2018.



Linda Bailey  
Notary Public in and for  
Gregg County, Tx State

My Commission Expires: 01-12-2019