

**Award Documentation for
BID 2018-812
Bar K Ranch West Road Culvert Replacement
for Gregg County, Texas**



Gregg County Purchasing Department

Kelli L. Davis, CPPB, Purchasing Agent

101 E. Methvin St., Suite 205, Longview, Texas 75601

(903) 237-2684 ♦ purchasing@co.gregg.tx.us

April 16, 2018

Leland Bradlee Construction, Inc.

Leland Smith

4815 Whitehurst Drive

Longview, TX 75602

Leland@lbcincorporated.com

903-452-5302

Mr. Smith,

I am pleased to inform you that the Gregg County Commissioners Court awarded a contract for the provision of the Bar K West Road Culvert Replacement for Gregg County Bid 2018-812 on the April 16, 2018 Agenda. Please review the attached contract and sign and return to Gregg County within fourteen (14) business days of receipt.

Thank you for your interest in doing business with Gregg County, we look forward to working with you. If you have any questions or problems throughout the contract period; please feel free to contact my office.

Regards,

Kelli Davis, CPPB

Gregg County Purchasing Agent

Longview, Texas

**GREGG COUNTY
COMMISSIONERS' COURT AGENDA
SPECIAL MEETING**

**Monday, April 16, 2018 @ 9:00 a.m.
Commissioners' Courtroom – 3rd Floor – Courthouse
101 East Methvin Street – Longview, Texas**

- 1. Approve payroll and transfer of funds.**
- 2. Approve bills payable, budget amendments, and budget transfer amendments.**
- 3. Approve health plan claims payments.**
- 4. AUDITOR**
 - a. Acknowledge Auditor's Financial Reports and Special Receipt Report for March 2018 term.**
 - b. Presentation of the FY2017 audit report.**
- 5. COMMISSIONERS**
 - a. Precinct 3 - Request Court approval to transfer \$224,380.00 from Fund 420 Capital Roads Account 420-160907-756000 West Goforth Project to Fund 420 Capital Roads Account 420-160908-756000 4S Industrial Project. The original budget allocations remain unchanged. Updated Project Planning Report is included.**
- 6. COUNTY CLERK**
 - a. Consider approval of budget transfer of \$4,163.00 from General Fund 110 Into County Clerk Records Management Fund 213 for new server, software, and on-site vendor support for launch of new program.**
- 7. ELECTIONS**
 - a. Request approval of the Early Voting Schedule for the May 22, 2018 Democratic Primary Run-Off Election.**
- 8. INFORMATION TECHNOLOGY**
 - a. Request approval to purchase new copy machine including approval to trade in old machine (County Inventory # 25549).**
- 9. KILGORE ECONOMIC DEVELOPMENT CORPORATION**
 - a. Request acknowledgment of tax abatement compliance between Gregg County and Skeeter Products, Inc.**

10. LINEBARGER, GOGGAN, BLAIR & SAMPSON, LLP

- a. Any necessary action regarding resolution authorizing the tax resale, in the amount of \$2,930.00, to Jeremaine Howard, of property described as:

Lot 15, Block 4, Rollin School Subdivision, a subdivision in Gregg County, Texas, according to the map or plat thereof, recorded in Volume 2, Page 37, Plat Records of Gregg County, Texas. (Account No. 64051)

Additionally, request County Judge be authorized to execute tax resale deed to Jeremaine Howard, on behalf of Gregg County.

11. PURCHASING

- a. Consider approval to authorize the intent to accept the lease purchase proposal from East Texas Mack Sales and Bancorp South for Precinct 4, including the option for buyback of Gregg County inventory number 34379 from East Texas Mack Sales. All contract documents will be brought back to court for final authorization.
- b. Consider approval of Bancorp South lease documents for 2018 Mack Trucks for Precinct 3, including, but not limited to: Equipment Lease/Purchase Agreements, Certificate of Qualified Tax Exempt Obligations, Delivery Order 10, Equipment Acceptance Notices, Form 8038-G – Information Return for Tax Exempt Government Obligations.
- c. Consider approval of Resolutions authorizing and approving execution of agreements with Bancorp South and designating agreements as qualified tax exempt obligations.
- d. Consider approval of Interpreter Services Contract for Gregg County, RFP 2017-713.
- e. Consider approval to award bid for Bar K Ranch Culvert Replacement Project, Bid 2018-812 (Consultant: Johnson & Pace Engineers).
- f. Consider approval of addendum to add Justice of the Peace Precinct 3 to contract with Chase Payment Tech.
- g. Consider approval of Change Request for Supplemental Work for the Banner Document Management Upgrade.
- h. Pursuant to Texas Local Government Codes 263.152 and 263.153, consider approval of disposition of miscellaneous County assets and authorize Purchasing Agent to advertise a County auction starting May 1, 2018 and ending May 31, 2018.

12. ADJOURN

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
COUNTY OF GREGG §

THIS AGREEMENT, made and entered into this 16th day of April, 2018 by and between the County of Gregg, Texas, acting through the Honorable Bill Stoudt, County Judge, thereunto duly authorized so to do, Party of the First Part, hereinafter termed OWNER, and Leland Bradlee Const of the City of Longview, County of Gregg and State of Texas, Party of the Second Part, hereinafter termed CONTRACTOR.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), and under the conditions expressed in the bond having even date wherewith, the said Party of the Second Part (CONTRACTOR), hereby agrees with the said party of the First Part (OWNER) to commence and complete the construction of certain improvements described as follows:

BAR K RANCH WEST ROAD CULVERT REPLACEMENT
GREGG COUNTY BID NO. 2018-812

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said construction, in accordance with the Notice to Bidders, General and Special Conditions of Agreement, Plans and other drawings and printed or written explanatory matter thereof, and the Specifications and addenda therefore, as prepared by Johnson & Pace Incorporated hereinafter entitled ENGINEER, together with the CONTRACTOR's written Proposal, the General Conditions of the Agreement, and the Performance and Payment Bonds hereto attached; all of which are made a part hereof and collectively evidence and constitute the entire contract.

THE CONTRACTOR hereby agrees to commence work within SEVEN (7) days after the date written notice to do so shall have been given to him, and to substantially complete the same within 28 calendar days after the date of the written notice to commence work, subject to such extensions of time as are provided by the General and Special Conditions.

THE OWNER agrees to pay the Contractor in current funds \$149,095.00
Dollars (\$149,095.00), such payments to be subject to the General and Special Conditions of the contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day first above written.

County of Gregg
OWNER, Party of the First Part
By: [Signature]
County Judge

Leland Bradlee Construction
CONTRACTOR, Party of the Second Part
By: [Signature]