



## Gregg County Purchasing Department

*Kelli L. Davis, CPPB, Purchasing Agent*

101 E. Methvin St., Suite 205, Longview, Texas 75601

(903) 237-2684 ♦ [purchasing@co.gregg.tx.us](mailto:purchasing@co.gregg.tx.us)

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April 16, 2018

**Preferred Interpreters LLC**

**Norma Meeks**

**PO Box 130433**

**Tyler, TX 75713**

**[norma@interpret.pro](mailto:norma@interpret.pro)**

**903-566-7731**

Mrs. Meeks,

I am pleased to inform you that the Gregg County Commissioners Court awarded a contract for the provision of Licensed Court Interpreter Services for Gregg County Bid 2017-713 on the April 16, 2018 Agenda. Please review the attached contract and sign and return to Gregg County within fourteen (14) business days of receipt.

Thank you for your interest in doing business with Gregg County, we look forward to working with you. If you have any questions or problems throughout the contract period; please feel free to contact my office.

Regards,

A handwritten signature in black ink that reads "Kelli Davis". The signature is written in a cursive style and is positioned above a horizontal line.

**Kelli Davis, CPPB**

**Gregg County Purchasing Agent**

**Longview, Texas**