



## Gregg County Purchasing Department

*Kelli L. Davis, CPPB, Purchasing Agent*

101 E. Methvin St., Suite 205, Longview, Texas 75601

(903) 237-2684 ♦ [purchasing@co.gregg.tx.us](mailto:purchasing@co.gregg.tx.us)

---

**April 10, 2017**

**Curtis-McKinley Roofing & Sheet Metal, Inc.**

**David McKinley**

**PO Box 3105**

**Longview, TX 75606**

**[davidmck@curtismckinley.com](mailto:davidmck@curtismckinley.com)**

**903-757-7402**

Mr. McKinley,

I am pleased to inform you that the Gregg County Commissioners Court awarded a contract for the provision of the Gregg County Courthouse Roofing Project – Phase 1 for Gregg County Bid 2017-703 on the April 10, 2017 Agenda. Please review the attached contract and sign and return to Gregg County within fourteen (14) business days of receipt.

Thank you for your interest in doing business with Gregg County, we look forward to working with you. If you have any questions or problems throughout the contract period; please feel free to contact my office.

Regards,

A handwritten signature in cursive script that reads "Kelli Davis".

**Kelli Davis, CPPB**

**Gregg County Purchasing Agent**

**Longview, Texas**