

**REQUEST FOR HEARING FOR DEFAULT JUDGMENT**  
**Tex. Rules of Court 503.1**

**Instructions:** A plaintiff who seeks a default judgment against a defendant **must** request a hearing, orally or in writing. The plaintiff must appear at the hearing and provide evidence of damages. If the plaintiff proves its damages, the judge must render judgment for the plaintiff in the amount proven. If the plaintiff is unable to prove its damages, the judge must render judgment in favor of the defendant.

**The plaintiff requesting a default judgment must provide to the clerk in writing a certificate of last known mailing address of the defendant(s) at or before the time the judgment is signed.**

CAUSE NO. \_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF(S)

VS.

\_\_\_\_\_  
DEFENDANT(S)

§ IN THE JUSTICE COURT

§       PRECINCT 1

§ GREGG COUNTY, TEXAS

Plaintiff, \_\_\_\_\_, requests that the Court set a hearing for Default Judgment.

Respectfully submitted,

\_\_\_\_\_  
*Signature of Plaintiff*

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

\_\_\_\_\_  
*Signature of Attorney for Plaintiff*

Printed Name: \_\_\_\_\_

State Bar No.: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

CAUSE NO. \_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF(S)

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\_\_\_\_\_  
DEFENDANT(S)

§ IN THE JUSTICE COURT

§       PRECINCT 1

§ GREGG COUNTY, TEXAS

**CERTIFICATE OF LAST KNOWN ADDRESS**  
TRCP 503.1

The undersigned certifies that the last known mailing address of the Defendant against whom judgment is taken in this proceeding:

Defendant's Name: \_\_\_\_\_

Defendant's Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF

\_\_\_\_\_  
Attorney of Record for Plaintiff

**This document is required to be filed when a judgment is taken by default so that the Court may notify the defendant of the entry of the default judgment.**