

# #149

**COMPLETE**

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## Page 2: General Information

**Q1** Please enter the name of your county.

Gregg County

**Q2** Enter name of CHC chair who managed 2018 work. If you have "co-chairs," pick the one individual who knows the most about what the CHC accomplishes and can be the one point of contact for our agency.

Name of 2018 CHC chair	<b>Elaine Roddy</b>
Chair's address	<b>PO BOX 3, Gladewater TX 75647</b>
Chair's cell phone number	<b>903-235-2738</b>
Other phone number for chair	<b>903-845-3907</b>
Email address for chair	<b>carelainer@aol.com</b>

**Q3** Contact info for individual filling out report IF OTHER THAN CHAIR. This is who we will contact with questions about reporting answers.

Name of individual filling out report	<b>Gem Meacham</b>
His/her email address AND telephone number	<b>gemmeacham@gmail.com 903-983-2554</b>

## Page 3: CHC Volunteer Hours

<b>Q4</b> How many volunteer hours were contributed in 2018? Please enter numbers only for your answer--webpage will NOT advance if you enter punctuation, symbols or text. If you do not keep track of hours, enter an approximate number of hours. Enter the number "0" if your CHC is inactive.	Volunteer hours	<b>1500</b>
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<b>Q5</b> Provide the total number of CHC appointees serving in the 2018 year of service. Please enter numbers only for your answer; webpage will not advance if you enter punctuation, symbols or text.	# of CHC appointees	<b>19</b>
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**Q6** Provide any comments/clarifications about the volunteer hours you entered above. Please skip this question if you have no comments/clarifications.

**Respondent skipped this question**

Page 4: CHC Meetings and Appointee Participation

**Q7** Indicate the number of full commission meetings your CHC held in 2018. Both items below must be answered using numbers only; do not use punctuation, symbols or text. Enter the number "0" in both boxes, if your CHC did not meet.

CHC full commission meetings in 2018	<b>4</b>
CHC committee meetings in 2018	<b>35</b>

**Q8** Check the circle next to the percentage that best reflects how often a QUORUM was present for your full commission meetings in 2018. A majority of appointees must be present at a meeting to constitute a QUORUM. Clicking a circle places a check the circle; clicking again will uncheck the circle.

**100% of full commission meetings made quorum**

Page 5: CHC Meetings and Appointee Participation (continued)

**Q9** Check the percentage that best reflects the number of CHC appointees who have completed Open Meetings training.

**100% of our CHC appointees have taken Open Meetings training**

Page 6: CHC Financial Information

**Q10** Which serves as the repository for CHC money? Check each answer that applies to your CHC.

**County treasury**

**Q11** Enter the amount of money provided to your CHC next to each line item. Use numbers for the DOLLAR amount; please round up to the nearest dollar when necessary. Do not use symbols or text; commas and decimals are considered to be symbols. Each box requires an amount; enter the number "0" if no monies are associated with the line item.

Balance carried over from 2017:	<b>0</b>
Annual county allocation for 2018 (not including money for museums):	<b>13200</b>
County money allotted for museums in 2018 (passing through CHC):	<b>0</b>
Any other money issued by county during 2018 (one-time amount for a special project, etc.):	<b>0</b>
CHC fundraising proceeds (events, book sales, etc.) during 2018:	<b>50</b>
Grant money provided to CHC in 2018:	<b>0</b>
Partner/nonprofit money donations made in 2018:	<b>0</b>
“Membership” dues (though not recommended, some CHCs do request dues):	<b>0</b>
Any other money amounts for 2018 not already included above; DO NOT include CHC appointee out-of-pocket expenses.	<b>0</b>

**Q12** Provide any clarifications about above amounts; skip question if you have no comments.

The County allocates an annual budget but it is not always the same amount. The 13200 reported above is for 2018 only.

**Q13** If your county employs an individual as a CHC liaison or as some other support position, please let us know if his/her salary comes out of the CHC county allocation or from some other budgetary line item. Also, let us know what responsibilities have been assigned to this individual. FYI--This information is frequently requested by CHCs.

The Gregg County Budget Director Linda Bailey serves as the Gregg County Historical Commission (GCHC) liaison. Her salary is not paid from GCHC budget. She is the interface for all GCHC expenditures and our point-of-contact with county officials and employees. She answers procedural and statute questions and keeps the official records of GCHC appointees.

**Q14** If your CHC receives in-kind donations, check each in-kind item below that was given to your CHC in 2018. SKIP QUESTION if your CHC doesn't accept in-kind donations.

- Meeting and/or office space for CHC,**
- Space for archive or records storage** ,
- Utilities associated with any spaces mentioned above,**
- Project/event supplies and/or equipment,**
- Administrative supplies or services--postage, paper, ink, copier, etc.**
- ,
- Assistance from county staff--posting meetings, financial reports, legal consultations, etc.**
- ,
- County liaison whose job description involves providing services to CHC**
- ,
- Computer hardware or software** ,
- Web hosting on county website**

Page 8: Planning CHC Projects and Programs

**Q15** A work plan defines project tasks, participants, time estimates, and a schedule. Check the option that best reflects how often is your CHC work plan updated.

**Updated every 2 years**

**Q16** Check each of the parties who participates in your CHC planning process.

**CHC officers**

Page 9: Statewide Preservation Plan for Texas—Goal 1: Survey and Online Inventory

**Q17** If your CHC has performed work associated with formal cultural and historic resource survey, please explain survey work completed in 2018 in the box below. Include work to initiate or maintain surveys. Skip question if no survey work.

GCHC hired Hicks & Co. consultants to develop a Gregg County Plan for Historic Resource Survey and to conduct the Phase 1 survey which focused on downtown Gladewater. This was accomplished with \$10,000 allocated by the county in the GCHC budget plus \$7,000 from funds GCHC raised from book sales. In-kind services by the City of Gladewater Main Street director amounted to approximately \$2,000. The County Plan provides guidance and timelines for future survey efforts. The Gladewater survey resulted in approximately 200 structures accessed and two potential historic districts identified.

Page 10: Goal 1: Survey and Online Inventory (continued)

**Q18** Check the work items in which your CHC was actively involved during 2018.

- Reviewed applications for historical MARKERS ,
- Maintain an inventory of subject MARKERS in your county ,
- Periodically assess the condition of subject MARKERS in your county ,
- Provided an inventory of subject MARKERS for public use (brochure, website posting, etc.) ,
- Maintain an inventory of properties that are DESIGNATED by Texas or the Secretary of the Interior as historic (i.e., National Register, Historic Texas Cemetery, Recorded Texas Historic Landmark, or State Archeological Landmark) ,
- Periodically assess the condition of properties DESIGNATED by Texas or the Secretary of the Interior as historic ,
- Periodically assess the condition of CEMETERIES in your county ,
- Cleaned or repaired objects in CEMETERIES

Page 11: Statewide Preservation Plan for Texas—Goal 2: Emphasize Cultural Landscapes

**Q19** Check the box next to each work item in which your CHC was actively involved during 2018.

Identified and/or researched areas of development within your county that could impact cultural and historic resources

**Q20** Check the box next to each work item in which your CHC was actively involved during 2018.

Respondent skipped this question

Page 12: Statewide Preservation Plan for Texas—Goal 3: Implement Policies and Incentives

**Q21** Check the box next to each of the comments that apply to your CHC's 2018 body of work.

Respondent skipped this question

**Q22** Check the box if the statement applies to your CHC.

Respondent skipped this question

Page 13: Statewide Preservation Plan for Texas—Goal 4: Leverage Economic Development Tools for Preservation

**Q23** Check the box for each work item in which your CHC was actively involved in 2018.

**Promoted historic and cultural sites to develop and sustain heritage tourism initiatives**

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**Supported Main Street Program activities in a community within your county**

Page 14: Statewide Preservation Plan for Texas—Goal 5: Learn and Experience History through Place

**Q24** Check the box for each work item in which your CHC was actively involved in 2018.

**Provided educational events/presentations/info on historic preservation and local history to audiences outside your CHC**

,

**Provided tours of other historic buildings and/or sites within the county**

**Q25** List events in which your CHC was involved that are associated with boxes checked above. Provide details for selected activities in the Project Description section at the end of this report.

GCHC representatives presented at the Genealogical Society meetings twice (program on Historic Resource Survey project and Cemetery Preservation projects) during the year. Representatives also served on Longview 150 Committee to call attention to heritage events.

Tours of historical buildings included RTHL Everett Building (Longview), RTHL Dean-Keener-Crim House (Kilgore) and the Gladewater Museum.

Page 15: Statewide Preservation Plan for Texas—Goal 6: Connect Preservation to Related Fields

**Q26** Partnering is more than just attending meetings of other organizations. Effective partnerships build a stronger and more diverse preservation community. Check each of the individuals and organizations with which your CHC partnered during 2018.

**County officials** ,

**City officials** ,

**Museums,**

**Cemetery organizations,**

**Main Street managers and/or board members** ,

**Landmark commissions or local historic design/review boards**

,

**Educational institutions (school districts, community colleges, universities)**

Page 16: Goal 6: Connect Preservation to Related Fields (continued)

**Q27** Check the boxes that reflect your CHC's role with museums.

**CHC appointees volunteer with museum/s** ,

**CHC appointees sit on board of a county museum**

**Q28** Enter your county name and provide the name and location for each of the museums your CHC operates. Please skip this question if your CHC does not operate museums.

**Respondent skipped this question**

**Q29** When considering your overall workload, check the range that applies to your CHC.

**0% of CHC time spent on museum related work**

Page 17: Statewide Preservation Plan for Texas—Goal 7: Cultivate Political Commitment

**Q30** Check each way your CHC officially reported 2018 activities to your county officials.

**Presented summary of 2018 accomplishments to commissioners court in late 2018** ,

**Presented to county commissioners court about a particular project/s** ,

**Met with the county judge** ,

**Submitted CHC meeting minutes,**

**Submitted a CHC budget,**

**Submitted CHC treasury reports** ,

**Provided suggested CHC appointments**

Page 18: Goal 7: Cultivate Political Commitment (continued)

**Q31** Check the elected officials that your CHC regularly invited to events and activities in 2018.

**County judge,**

**County commissioners,**

**Mayor/s of cities in your county** ,

**City council members from cities within your county** ,

**State legislators**

**Q32** Please enter your county name and the names of elected officials who attended one or more of your CHC events in 2018. Skip this question if no elected officials attended your events.

Gregg County Judge Bill Stoudt attended GCHC events in 2018.

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Page 19: Goal 7: Cultivate Political Commitment (continued)

**Q33** Check the activities and communications undertaken by your CHC in 2018 in support of Texas history and preservation.

**Issued information to the public at large--newsletters, email, press releases, etc.**

**Submitted articles and/or letters to media outlets**

**Invited key decision-makers to celebratory preservation events**

**Worked with preservation nonprofits who advocate for specific projects**

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Page 20: Statewide Preservation Plan for Texas—Goal 8: Build Capacity of Preservation Community

**Q34** Check all of the ways in which your CHC tried to improve appointee participation in 2018.

**Initiated projects to diversify CHC membership**

**Provided educational presentations for your CHC appointees**

**Used the THC website information to educate appointees**

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**Q35** If you ATTENDED a CHC regional meeting in 2018, please indicate:-- the counties that participated (including your county);-- topics or themes discussed; and -- how many times you have met formally as a group over the years.Please skip if the question does not apply to your CHC.

**Respondent skipped this question**

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**Q36** Please list workshops that your CHC hosted in 2018, including information on the educational topic. Providing this information enables our staff to know more about your interests. Skip if the question does not apply to your CHC.

Two workshops on how to apply for Official State of Texas Historical Markers were conducted by GCHC Marker Committee in partnership with the City of Longview's Historical Preservation Commission.

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Page 21: Goal 8: Build Capacity of Preservation Community (continued)



**Q37** Reflecting 2018 activity, enter the number of CHC appointees who attended a training offered by the organization listed. Please use numbers only; do not use text or symbols.

CHC Orientation webinar (available on THC website)	<b>2</b>
THC marker workshop	<b>3</b>

Page 22: Goal 8: Build Capacity of Preservation Community (continued)

**Q38** Check the ways in which your CHC made concerted efforts in 2018 to improve work relative to previous years.

**CHC planning,**  
**Presence of CHC and/or county history on Internet** ,  
**Improved an ongoing effort**

Page 23: Project Description #1 (of 3) for CHC work from 2018

**Q39** Project Description #1 (of 3)—Share ONE project, effort, or service that resulted in a preservation and/or protection outcome. Projects may include, but are not limited to, building rehabilitations, site clean-ups, digitization of archival documents, oral history, etc. Please do not include marker efforts here. Description must include the following information to illustrate the nature of efforts involved: -- your county name-- describe project, effort, or service and your CHC’s role in event/effort-- note partners and community involvement in planning and/or implementation-- impact of the project/effort/service—improvements made, public benefit, etc.

Cemetery Project (on-going): In 2018 the Gregg County Historical Commission (GCHC) Cemetery Preservation Committee located four burial sites in danger. Four current appointees and one previous appointee serve on this committee. A Cemetery Notice of Existence was filed on three, the other was determined to be in the adjacent county; that county chair was notified. One abandoned cemetery located during the previous year was cleaned of underbrush and debris during 2018, in partnership with volunteers from the adjacent traditionally black neighborhood and church. The Fisher Cemetery marker was received and erected in 2018. This committee’s advocacy has located and saved Gregg County abandoned cemeteries, provided leadership to keep them maintained and served the community by calling attention to forgotten burial grounds.

Page 24: Project Description #2 (of 3) for CHC work from 2018

**Q40** Project Description #2 (of 3)—Share ONE project, effort, or service that was focused on educating the citizens of your county and/or celebrating history with the citizens of your county. Description must include the following information to illustrate the nature of efforts involved: -- your county name-- describe project, effort, or service and your CHC’s role in event/effort-- note partners and community involvement in planning and/or implementation- - impact of the event/effort/service—attendance, improvements made, public benefit, etc.

Digitizing and Internet Placement of County Research: The Gregg County Historical Commission (GCHC) Records and Website Committees worked to digitize marker application files from the 2010-2017. These files included research information, source documents, dedication programs and printed news media accounts. The paper files were then stored in the GCHC archives located in the County’s secure records retention facility. Uploading the digital files onto the website gave county citizens (and the world) access to the historical information backing-up the markers. The information was also burned to CDs which were distributed to area libraries, and educational institutions as a tool for further educating citizens and youth in our county.

Page 25: Project Description #3 (of 3) for CHC work from 2018

**Q41 Project Description #3 (of 3)**— Share ONE project, effort, or service that educated and/or celebrated history and was promoted to people OUTSIDE of your county. A heritage tourism effort may be described here. Description must include the following information to illustrate the nature of efforts involved: -- your county name-- describe project, effort, or service and your CHC's role in event/effort-- note partners and community involvement in planning and/or implementation-- impact of the event/effort/service—attendance, improvements made, public benefit, etc.

City/County Tourism (new): Gregg County Historical Commission (GCHC) appointed a committee to work with the Longview 150 celebration. In 2020 the City of Longview (Gregg County seat and major metropolitan area) will observe its Sesquicentennial. GCHC members will participate in planning and implementing activities which will be promoted throughout the region and state. Many heritage tourism events are planned for the year-long commemoration.

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Page 26: CHC Comments for the THC

**Q42** Share your thoughts on THC/CHC Outreach services that have helped your CHC.

The THC website is invaluable in looking up information and finding answers to questions about projects and procedures.

The listserve and outreach team's emails were helpful in motivating and providing pertinent information to our members.

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**Q43** If you'd like, share information not already submitted in this report. Feel free to comment on specific preservation issues--successes and/or challenges--in your county. **Respondent skipped this question**

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