

**Gregg County Historical Commission
Meeting Agenda
Tuesday, August 8, 2023 @ 3:30 p.m.
Gregg County Commissioners' Courtroom, 3rd floor
Gregg County Courthouse, 101 Methvin St., Longview 75601**

- 1) **ADMINISTRATION, FINANCE AND POLICIES COMMITTEE**
 - a) Welcome and introductions—Gem Meacham
 - b) Discuss Financial Information – Pam Kutzer
 - i) Discuss and Approve FY24 Budget
 - ii) Discuss and Approve the Treasurer's Report
 - c) Discuss Gregg County 150 African American history markers display -- Greg Muckelroy
 - d) Discuss other matters related to Administration
- 2) **COMMUNICATIONS COMMITTEE**

Approve the Minutes of the May 9, 2023 meeting – Jennifer White
- 3) **HISTORIC CEMETERY PRESERVATION--**
 - a) Discuss matters related to cemetery Notice of Existence
 - b) Discuss matters related to Gregg County cemeteries
- 4) **RECORDS AND RESEARCH COMMITTEE--Dena Dotson**

Discuss matters related to records and research
- 5) **PRINTED MATERIAL COMMITTEE – De'Lores Arline**
 - a) Discuss and approve expenditure for Marker Booklet update – QR code and document
 - b) Discuss matters related to “Historic Gregg County” book
- 6) **PROMOTION COMMITTEE**

Discuss status of press releases, media relations and other matters related to promotion
- 7) **WEB PAGE / FACEBOOK COMMITTEE**
 - a) Discuss updating interactive marker map
 - b) Discuss matters related to web page and Facebook updates
- 8) **SITE AND SUBJECT MARKERS COMMITTEE--Sarah Randow Albertson**
 - a) Discuss and Approve Marker Committee Report
 - b) Discuss other matters related to Site and Subject Markers
- 9) **ADJOURN**

Quarterly meeting dates 2023-24 term
Second Tuesday of the month

2023: Nov. 14

2024: Feb. 13 May 14 Aug. 13 Nov. 12