

# Gregg County Historical Commission

## Meeting Agenda

Tuesday, August 14, 2018 @ 4:00 p.m.

Longview Community Center

500 E. Whaley Street, Longview, Texas

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### 1) ADMINISTRATION, FINANCE AND POLICIES COMMITTEE

- a) Welcome and introductions
- b) Remembrance of Janet Davis – Linda Daniels
- c) Discuss and approve the Treasurer’s Report – Jeanne Collins
- d) Discuss budget request for FY Oct. 1, 2018-Sept. 31, 2019
- e) Discuss and approve representative to City of Longview Historical Commission
- f) Discuss “Longview 150” – Dena Dotson, Chair
- g) Discuss and approve Nominating Committee for 2019-2020 Commission members
- h) Discuss other matters related to Administration  
THC Annual Conference – REAL PLACES, Jan. 16-18, 2019, Austin  
early bird savings registration deadline Sept. 4, 2018

### 2) COMMUNICATIONS COMMITTEE

Approve the Minutes of May 8, 2018 meeting—Nancy Griffin, Secretary

### 3) SITE AND SUBJECT MARKERS COMMITTEE - Sarah Randow Albertson

- a) Discuss Marker Committee Report
- b) Discuss other matters related to Site and Subject Marker
- c) Marker Condition Survey—Gem Meacham
- d) Discuss matters related to Site and Subject Markers

### 4) HISTORIC CEMETERY PRESERVATION – Jeanne Collins

- a) Discuss matters related to cemetery Notice of Existence
- b) Discuss matters related to Historic Texas Cemetery Designation

### 5) RECORDS AND RESEARCH COMMITTEE – Johnny King

Discuss matters related to records and research

### 6) PRINTED MATERIAL COMMITTEE – Nancy Griffin

Discuss matters related to “Historic Gregg County” book including book sales

- 7) **HISTORIC RESOURCE SURVEY COMMITTEE** – Linda Daniels
- a) Discuss status of Historic Resource Survey
  - b) Discuss and approve authorization for Executive/Survey Committee members to:
    - i.) accept and approve both documents:
      - 1) final Gregg County Survey Plan
      - 2) final Gregg County Survey Phase 1-Downtown Gladewater
    - ii.) approve final invoice(s) from consultants: Hicks & Company prior to their submission for payment to the Gregg County Commissioners’ Court  
Both approvals are required before the current fiscal year ends on Aug. 31, 2018
  - c) Discuss other matters related to Historic Resource Survey
- 8) **PROMOTION COMMITTEE** – Suzanne Bardwell  
Discuss status of press releases, media relations and other matters related to promotion
- 9) **WEB PAGE COMMITTEE** – Paul Anderson  
Discuss matters related to web page updates
- 10) **PARTNERS IN PRESERVATION COMMITTEE**
- a) Presentations of other historic organizations
    - i) Gregg County Historic Foundation and Museum
    - ii) Preservation Longview
    - iii) East Texas Oil Museum
    - iv) Kilgore Historic Preservation Foundation
    - v) Texas Museum of Broadcasting and Communications - Kilgore
    - vi) Gladewater Museum
    - vii) Rangerette Showcase Museum
    - viii) Red Rock Historical Association
    - ix) Longview Main Street/Downtown Development
    - x) City of Longview Historical Preservation Commission
    - xi) Kilgore Main Street/Downtown Development
    - xii) Gladewater Main Street/Downtown Development
    - xiii) NPAccess-Greg Muckelroy
    - xiv) Others
  - b) Discuss other matters related to Partners in Preservation
- 11) **ANNOUNCEMENTS**  
Last **2018** meeting date: November 13  
**2019 Meeting dates:** Feb. 12      May 14      Aug. 13      Nov. 12
- 12) **ADJOURN**