

## **FEE SCHEDULE**

Effective Date January 1, 2024

Gregg County Clerk

Michelle Gilley

### **Real Property Recording (OPR)**

Recording (First Page)	LGC § 118.011	\$5.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	<b>Total (first page)</b>	<b>\$25.00</b>
Each additional page or part on which there are visible marks of any kind (front and back of page)	LGC § 118.11(a)(1)	<b>\$4.00</b>
Excess of (5) names to be indexed	LGC § 118.011(a)(2)	<b>\$0.25 each</b>

\*All documents must be original or an original certified copy, along with the original signature and proper acknowledgement.

### **Federal Tax Lien / Release of Lien**

Recording Fee	Property Code § 14.005	\$10.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	<b>Total (1 page)</b>	<b>\$30.00</b>

### **State Tax Lien / Release of Lien**

Recording Fee	LGC § 118.011	\$5.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
	<b>Total (1 page)</b>	<b>\$15.00</b>
(Archive Fee cannot be charged to State)		

### **Plats / Maps**

Recording Fee	LGC § 118.011(c)	\$55.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	<b>Total (1 page)</b>	<b>\$75.00</b>

\*Must have original Tax Certificate with all taxes paid in full.

## UCC / Financing Statement Records

Recording Fee	Property Code § 14.005	\$5.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	<b>Total (1 page)</b>	<b>\$25.00</b>
Each additional page or part on which there are visible marks of any kind (front and back of page)	LGC § 118.11(a)(1)	<b>\$4.00</b>

\*As of July 1, 2001 UCC Records relating to consumer goods are no longer filed in the County Clerk's Office. Per article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.

## Assumed Name Certificate and Abandonment

Recording Fee (includes indexing of 2 names)(CC)(indexing of business and 1 owner name)	TX Business & Commerce Code § 71.155(a)(1)	\$2.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	<b>Total (1 page)</b>	<b>\$22.00</b>
Each Additional Name Indexed	TX Business & Commerce Code § 71.155(a)(2)	<b>\$0.50 each</b>

\*Effective September 1, 2019 a corporation, limited partnership, limited liability partnership, limited liability company, or foreign filing entity required to file a certificate under Section 71.101 shall file the certificate in the office of the Secretary of State. Business and Commerce Code Chapter 71, Sec 71.103.

## POSTING PUBLIC NOTICES: INCLUDING TRUSTEE / FORECLOSURE SALES

Recording Fee	TX Property Code § 51.002(f)	<b>\$2.00</b>
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\*Foreclosure notices to be posted by Sheriff's Department is \$60.00 for each notice.

## CATTLE BRAND APPLICATION /RELEASE OF OWNERSHIP

Recording Fee (one brand / one location)	LGC § 118.020(a)(9) TX Agri. Code § 144.110	\$5.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	<b>Total</b>	<b>\$25.00</b>
<b>Additional Brand Location</b>	<b>(filed at the same time)</b>	<b>\$5.00 each</b>

## MILITARY DISCHARGE (DD214)

Filing	LGC § 192.002(b)	<b>No Charge</b>
Certified Copy	TX Government Code § 603.003(a)	<b>No Charge</b>

\*To obtain a copy, current photo ID is required. Only service member or their immediate family can obtain.

*Thank you for your service!!*

## BEER LICENSE / ALCOHOL PERMIT

Certification	LGC § 118.011(a)(3)	<b>\$5.00</b>
Protest of a License	TABC § 61.31(c)	<b>\$25.00</b>

## BIRTH AND DEATH VERIFICATION: Gregg County Only

Search Fee	LGC § 118.015(a) TAC § 181.11(g)	<b>\$5.00</b>
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## BIRTH CERTIFICATES

Search / Certificate / County Clerk Fee	LGC § 118.015(a), TAC § 181.22, HSC § 191.0045	\$20.20
Vital Statistics Fee	HSC § 191.0045	\$1.80
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	<b>Total</b>	<b>\$23.00</b>

\*If born outside Gregg County – available on short form only.

## DEATH CERTIFICATES

Search / Certificate / County Clerk Fee	LGC § 118.015(a), TAC § 181.22, HSC § 191.0045	\$20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	<b>Total</b>	<b>\$21.00</b>
<b>Each Additional Copy</b>	<b>Ordered at the same time</b>	
County Clerk Fee	HSC § 191.0045	\$3.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	<b>Total</b>	<b>\$4.00</b>

## INFORMAL MARRIAGE LICENSE

License Fee (ML/CC 12.50)(ML/ST 12.50)	LGC § 118.011(a)(8)	\$25.00
Records Management	LGC § 118.011(b)(2)	\$10.00
Records Archive Fee	LGC § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	<b>Total</b>	<b>\$46.00</b>

## MARRIAGE LICENSE

License Fee (ML/CC 30.00)(ML/ST 20.00) (ML/FTF 10.00)	LGC § 118.011(a)(7)	\$60.00
Records Management	LGC § 118.011(b)(7)	\$10.00
Records Archive Fee	LGC § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	<b>Total</b>	<b>\$81.00</b>

\*72 hour waiting period from date of application before the license can be used.

## MARRIAGE LICENSE W/ PREMARITAL COURSE

License Fee	LGC § 118.011(a)(7)	Waived
Records Management Fee	LGC § 118.011(b)(2)	\$10.00
Records Archive Fee	LGC § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	<b>Total</b>	<b>\$21.00</b>

## CERTIFIED COPY OF MARRIAGE LICENSE

Clerk's Certification Fee	LGC § 118.011(a)(4)	\$5.00
Marriage License Copy	LGC § 118.011(a)(3)	\$1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	<b>Total</b>	<b>\$7.00</b>

## Duplicate Marriage License

Issued if original lost within 90 days of original purchase		<b>\$30.00</b>
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## OTHER FEES

<b>COPIES</b>		
Paper Copies (Per Page)	LGC § 118.011(a)(4) LGC § 118.0145	<b>\$1.00</b>
Paper converted to electronic format, each page or part of a page	LGC § 118.011(a)(4) LGC § 118.0145	<b>\$1.00</b>
<b>Electronic Copies</b>		
Each document up to 10 pages in length	LGC § 118.011(a)(4) LGC § 118.0145	<b>\$1.00</b>
Each page or part of a page over 10 pages	LGC § 118.011(a)(4) LGC § 118.0145	<b>\$0.10</b>
<b>CERTIFIED COPIES</b>		
Copies (Per Page)	LGC § 118.011(a)(4) LGC § 118.0145	<b>\$1.00</b>
Certification (Per Document)	LGC § 118.011(a)(3) LGC § 118.0145	<b>\$5.00</b>
<b>AUTHENTICATED COPIES</b>		
Copies (Per Page)	LGC § 118.011(a)(4) LGC § 118.0145	<b>\$1.00</b>
Certification (Clerk Certifies twice)	LGC § 118.011(a)(3) LGC § 118.0145	<b>\$10.00</b>
<b>NAME SEARCH</b>		
Criminal / Civil / Probate (Includes Certification)	LGC § 118.011(a)(4)	<b>\$5.00</b>