

FEE SCHEDULE

Effective Date September 1, 2025

Gregg County Clerk

Michelle Gilley

Real Property Recording (OPR)

Recording (First Page)	LGC § 118.011	\$5.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	Total (first page)	\$25.00
Each additional page or part on which there are visible marks of any kind (front and back of page)	LGC § 118.11(a)(1)	\$4.00
Excess of (5) names to be indexed	LGC § 118.011(a)(2)	\$0.25 each

*All documents must be original or an original certified copy, along with the original signature and proper acknowledgement.

Federal Tax Lien / Release of Lien

Recording Fee	Property Code § 14.005	\$10.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	Total (1 page)	\$30.00

State Tax Lien / Release of Lien

Recording Fee	LGC § 118.011	\$5.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
	Total (1 page)	\$15.00
(Archive Fee cannot be charged to State)		

Plats / Maps

Recording Fee	LGC § 118.011(c)	\$55.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	Total (1 page)	\$75.00

*Must have original Tax Certificate with all taxes paid in full.

UCC / Financing Statement Records

Recording Fee	Property Code § 14.005	\$5.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	Total (1 page)	\$25.00
Each additional page or part on which there are visible marks of any kind (front and back of page)	LGC § 118.11(a)(1)	\$4.00

*As of July 1, 2001 UCC Records relating to consumer goods are no longer filed in the County Clerk's Office. Per article 9 for the State of Texas, these are filed with the State. UCC-1 and UCC-3 are accepted for filing in the Real Property Records if the collateral is timber, mineral, oil, gas or fixtures and regular filing fees apply.

Assumed Name Certificate and Abandonment

Recording Fee (includes indexing of 2 names)(CC)(indexing of business and 1 owner name)	TX Business & Commerce Code § 71.155(a)(1)	\$2.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	Total (1 page)	\$22.00
Each Additional Name Indexed	TX Business & Commerce Code § 71.155(a)(2)	\$0.50 each

*Effective September 1, 2019 a corporation, limited partnership, limited liability partnership, limited liability company, or foreign filing entity required to file a certificate under Section 71.101 shall file the certificate in the office of the Secretary of State. Business and Commerce Code Chapter 71, Sec 71.103.

POSTING PUBLIC NOTICES: INCLUDING TRUSTEE / FORECLOSURE SALES

Recording Fee	TX Property Code § 51.002(f)	\$2.00
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*Foreclosure notices to be posted by Sheriff's Department is \$60.00 for each notice.

CATTLE BRAND APPLICATION /RELEASE OF OWNERSHIP

Recording Fee (one brand / one location)	LGC § 118.020(a)(9) TX Agri. Code § 144.110	\$5.00
CC Records Management Fee	LGC § 118.011(b)(2)	\$10.00
CC Records Archive Fee	LGC § 118.011(f)	\$10.00
	Total	\$25.00
Additional Brand Location	(filed at the same time)	\$5.00 each

MILITARY DISCHARGE (DD214)

Filing	LGC § 192.002(b)	No Charge
Certified Copy	TX Government Code § 603.003(a)	No Charge

*To obtain a copy, current photo ID is required. Only service member or their immediate family can obtain.

Thank you for your service!!

BEER LICENSE / ALCOHOL PERMIT

Certification	LGC § 118.011(a)(3)	\$5.00
Protest of a License	TABC § 61.31(c)	\$25.00

BIRTH AND DEATH VERIFICATION: Gregg County Only

Search Fee	LGC § 118.015(a) TAC § 181.11(g)	\$5.00
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BIRTH CERTIFICATES

Search / Certificate / County Clerk Fee	LGC § 118.015(a), TAC § 181.22, HSC § 191.0045	\$20.20
Vital Statistics Fee	HSC § 191.0045	\$1.80
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	Total	\$23.00

*If born outside Gregg County – available on short form only.

DEATH CERTIFICATES

Search / Certificate / County Clerk Fee	LGC § 118.015(a), TAC § 181.22, HSC § 191.0045	\$20.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	Total	\$21.00
Each Additional Copy	Ordered at the same time	
County Clerk Fee	HSC § 191.0045	\$3.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	Total	\$4.00

INFORMAL MARRIAGE LICENSE

License Fee (ML/CC 12.50)(ML/ST 12.50)	LGC § 118.011(a)(8)	\$25.00
Records Management	LGC § 118.011(b)(2)	\$10.00
Records Archive Fee	LGC § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	Total	\$46.00

MARRIAGE LICENSE

License Fee (ML/CC 30.00)(ML/ST 20.00) (ML/FTF 10.00)	LGC § 118.011(a)(7)	\$60.00
Records Management	LGC § 118.011(b)(7)	\$10.00
Records Archive Fee	LGC § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	Total	\$81.00

*72 hour waiting period from date of application before the license can be used.

MARRIAGE LICENSE W/ PREMARITAL COURSE

License Fee	LGC § 118.011(a)(7)	Waived
Records Management Fee	LGC § 118.011(b)(2)	\$10.00
Records Archive Fee	LGC § 118.011(f)	\$10.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	Total	\$21.00

CERTIFIED COPY OF MARRIAGE LICENSE

Clerk's Certification Fee	LGC § 118.011(a)(4)	\$5.00
Marriage License Copy	LGC § 118.011(a)(3)	\$1.00
Vital Statistics Preservation Fee	HSC § 191.0045	\$1.00
	Total	\$7.00

Duplicate Marriage License

Issued if original lost within 90 days of original purchase		\$30.00
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OTHER FEES

COPIES		
Paper Copies (Per Page)	LGC § 118.011(a)(4) LGC § 118.0145	\$1.00
Paper converted to electronic format, each page or part of a page	LGC § 118.011(a)(4) LGC § 118.0145	\$1.00
Electronic Copies		
Each document up to 10 pages in length	LGC § 118.011(a)(4) LGC § 118.0145	\$1.00
Each page or part of a page over 10 pages	LGC § 118.011(a)(4) LGC § 118.0145	\$0.10
Electronic Copies of Real Property Records		
Per Document	LGC118.011(a)(4)(c) & 9(a)(10)(e)	\$1.50
CERTIFIED COPIES		
Copies (Per Page)	LGC § 118.011(a)(4) LGC § 118.0145	\$1.00
Certification (Per Document)	LGC § 118.011(a)(3) LGC § 118.0145	\$5.00
AUTHENTICATED COPIES		
Copies (Per Page)	LGC § 118.011(a)(4) LGC § 118.0145	\$1.00
Certification (Clerk Certifies twice)	LGC § 118.011(a)(3) LGC § 118.0145	\$10.00
NAME SEARCH		
Criminal / Civil / Probate (Includes Certification)	LGC § 118.011(a)(4)	\$5.00