

**GREGG COUNTY
COMMISSIONERS COURT AGENDA
REGULAR MEETING**

Thursday, May 25, 2023 @ 10:00 a.m.
Commissioners Courtroom – 3rd Floor – Courthouse
101 East Methvin Street – Longview, Texas

PRESENTATION OF EMPLOYEE SERVICE AWARDS

1. Approve payroll and transfer of payroll funds.
2. Approve bills payable, budget amendment requests, special bills, and budget transfer requests.
3. Approve health plan claims payments.
4. PUBLIC COMMENTS
5. BEST FRIENDS ADULT ACTIVITY CENTER
 - a. Presentation of Provider Appreciation Day, May 12, 2023, Proclamation.
6. TEXAS DEPARTMENT of FAMILY & PROTECTIVE SERVICES
 - a. Presentation of Elder Abuse Awareness Month June 2023
7. AUDITOR
 - a. Acknowledge Auditor's Financial Reports for April 2023
 - b. Request approval of Cash Receipts Report for April 2023 term.
8. COMMISSIONERS
 - a. Precinct 3 – Request approval to declare one-hundred (100) cubic yards of Reclaimed Asphalt Pavement (RAP) as surplus. Additionally, request approval of Inter-local Agreement with Kilgore ISD (KISD) for sale of surplus RAP and transportation of surplus RAP to KISD's RE Saint John Memorial Stadium by Precinct 3 (per Transportation Code 251.015). KISD request letter and Project Planning Report is provided.
 - b. Precinct 3 – Request approval to declare one-thousand (1,000) cubic yards of Reclaimed Asphalt Pavement (RAP) as surplus and accept the agreement with The City of Kilgore for the sale of surplus RAP. The City of Kilgore will be responsible for the loading and hauling of donated RAP. Request letter is provided.
 - c. Precinct 3 – Discuss and consider approval for the purchase of a metal carport for Precinct 3 Office Building and request approval to transfer funds in the amount of \$11,725.00 from Capital Equipment (476-160830-753000-170) to Non-Capital Building/Improvements (215-160830-757000-160). Quote and Budget Transfer Request is provided.

- d. Precinct 4 - Discuss and consider approval for Precinct 4 to assist the City of Lakeport in patching on Gaddie Street and Anita Lane. City of Lakeport will furnish any necessary materials. Precinct 4 Road & Bridge will furnish labor and equipment. Project Planning Report is provided.
- e. Precinct 4 – Discuss and consider approval for Precinct 4 Road & Bridge to assist East Texas Regional Airport in asphalt work at JVE Hangar Driveway on west side of hangar. Precinct 4 will provide labor and equipment. East Texas Regional Airport will provide any necessary materials. Project planning Report is provided.

9. COUNTY CLERK

- a. Request approval of Commissioner Court minutes for March 2023 term.

10. COUNTY JUDGE

- a. Request approval of resolution supporting agreement between Texas Department of Transportation (TxDOT) and Gregg County to provide funding for State Highway 31 from 0.9 miles west of Farm-to-Market 2767 (Smith County Line), east to Farm-to-Market 1639.
- b. Request approval of Agreement to Contribute Right-of-Way Funds between Texas Department of Transportation (TxDOT) and Gregg County regarding State Highway 31 from 0.9 miles west of Farm-to-Market 2767 (Smith County Line), east to Farm-to-Market 1639.
- c. Discussion and any necessary action to close the Print Shop, move MT0002 and employee to the Information Technology department and reclassify as DP0004 Help Desk Technician at current salary, effective June 1, 2023 and approve associated budget transfers.
- d. Discussion and any necessary action to close the Court Collections department and eliminate positions C00001, C00002, C00003, C00004, C00005 effective September 30, 2023.
- e. Discussion and any necessary action to approve cancellation notice letter to Netplea.
- f. Discussion and any necessary action to approve Order Granting Discretionary Exemption pursuant to Texas Local Government Code section 262.024 for professional legal services with Linebarger Goggan Blair & Sampson, LLP for fines and fees collection.
- g. Discussion and any necessary action to approve contract for professional legal services for fines and fees collection services and related resolutions with Linebarger Goggan Blair & Sampson, LLP pursuant to Texas Code of Criminal Procedure section 103.0031 and Texas Government Code section 2254.1036.

11. HEALTH DEPARTMENT

- a. Request approval of Health Care Trust Advisory Board recommendations for disbursement of FY23 Tobacco Funds.

12. HUMAN RESOURCES

- a. Discussion and approval for the new plan year (July 1, 2023 through June 30, 2024) COBRA and Retiree medical, dental and other coverage rates.

13. MAINTENANCE

- a. Discuss and consider approval for The City of White Oak to perform a directional bore beneath Merrill Lake Road to install a one-inch (1") polyethylene customer service line within a three-inch (3") polyvinylchloride (PVC) encasement. This project is located in Precinct 3.
- b. Discuss and consider approval for the final plat submission of Rusted Unicorn Ranch, Phase 1 Subdivision which is located on Pegues Road. This project is located in Precinct 4.

14. PURCHASING

- a. Consider authorizing Purchasing Agent to advertise and request sealed proposals for HVAC Preventative Maintenance Services and Repairs for Gregg County, RFP-2023-08.
- b. Consider approval of Interlocal Cooperation Contract with the Department of State Health Services, including the Texas Health and Human Services Data Use Agreement and Contract Affirmations Attachment B for access to the Texas Electronics Vital Events Registrar Service for the County Clerk's Office.
- c. Consider approval to award bid and authorize contract to Reynolds and Kay for the Seal Coat Project on Lonesome Pine Road, Bid 2023-10

15. SHERIFF

- a. Request approval of transfer of funds from account 110-120742-650110-130 (Salaries and Wages) to accounts 110-120742-730100-130 (Supplies) in the amount of \$31,424.40 and account 110-120742-732900-130 (Furnishing & Equipment) in the amount of \$39,075.60 to replace current end of life 3G Equipment with 4G-compatible equipment.
- b. Request approval for the purchase of three (3) 2023 Chevrolet Tahoe CC10706's. Total purchase amount, including Buy Board fee, is \$150,790.00. Additionally, request approval of transfer of funds from account 110-120750-650110-130 (Salaries and Wages) to account 476-120742-753000-170 (Capital) in the amount of \$252,000.00.

16. ADJOURN