

**GREGG COUNTY  
COMMISSIONERS COURT AGENDA  
REGULAR MEETING**

Monday, March 13, 2023 @ 10:00 a.m.  
Commissioners Courtroom – 3<sup>rd</sup> Floor – Courthouse  
101 East Methvin Street – Longview, Texas

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1. Approve payroll and transfer of payroll funds.
2. Approve bills payable, budget amendment requests, and budget transfer requests.
3. Approve health plan claims payments.
4. PUBLIC COMMENTS
5. COMMUNITY HEALTHCORE
  - a. Presentation of Developmental Disability Awareness Month Proclamation.
6. AUDITOR
  - a. Discussion and appropriate action to update Gregg County's County Transportation Infrastructure Fund project list to reallocate unused grant funds from the Mount Pisgah Road overlay project to the Swanson Road project.
7. COMMISSIONERS
  - a. Precinct 3 – Discuss and consider approval to install driveway culvert at 2915 River Road. Precinct 3 will provide labor, equipment, clay and recycled asphalt pavement (RAP) with the property owner supplying the culvert. Project Planning Report is included.
  - b. Precinct 4 – Acknowledge and approve receipt of statewide allocation for 2,532 cubic yards of Recycled Asphalt Pavement (RAP) as part of Texas Department of Transportation Local Government Assistance Program to Precinct 4's inventory for RY2023.
8. COUNTY CLERK
  - a. Request approval of Commissioner Court minutes for February 2023 term.
9. COUNTY COURT at LAW 2
  - a. Discuss and approve to transfer funds from 710000 Contingency to 731520 Contract Service Court Reporter for the anticipated court reporter service needs during the next four months. Budget Transfer Request is included.
10. COUNTY JUDGE
  - a. Parking Facility discussion.

## 11. DISTRICT ATTORNEY

- a. Request acknowledgement of 2022 Racial Profiling Report pursuant to Senate Bill 1074 for the period of January 1, 2022 to December 31, 2022.

## 12. INFORMATION TECHNOLOGY

- a. Discuss and consider approval for disposal of end-of-life Information Technology equipment by STS Electronic Recycling. Items on included Inventory Transfer List are to be collected, processed, and disposed of pursuant to State and Federal Mandates. Gregg County Inventory Transfer Request is included.
- b. Discuss and consider approval for Crystal Bryant to act as course administrator and serve as the primary point of contact to ensure all Gregg County employees, elected officials and appointed officials complete an annual cybersecurity training, certified by Texas Association of Counties, before the Monday, August 21, 2023 deadline.

## 13. MAINTENANCE

- a. Discuss and consider approval for AEP/SWEPCO to place two (2) forty-five-foot service poles in the west right-of-way of Denman Street in order to extend a 7.2kv electrical service approximately 250 feet for two (2) new residential customers. This project is in Precinct 3. Location and description of the lines are stated on accompanying drawing.
- b. Discussion and consideration of request from Frontier Communications for the installation of underground fiber optic cable within County rights-of-way by means of directional boring at the locations listed below in Precinct 3:
  - i. West Point Road, Old Highway 135 South, and Goforth Road
  - ii. West Point Road at Rice Road
  - iii. Goforth Road at Green Blackman Road
  - iv. Goforth Road at Old Highway 135 South
  - v. Old Highway 135 South at West Point Road
  - vi. Old Highway 135 South at Farm-to-Market 3053
  - vii. Old Highway 135 South at Goforth Road
  - viii. Old Highway 135 South at Bass Road

## 14. PURCHASING

- a. Discuss and consider approval of contract extension with Thomson Reuters for Legal Subscription Services for the Law Library, (DIR Contract LGL-CALIR-02).
- b. Discuss and consider approval of Microsoft Enrollment Agreement for Volume Licensing for Gregg County, (DIR Contract TSO-4092).
- c. Discuss and consider approval of Microsoft Server and Cloud Enrollment Agreement for Volume Licensing for Gregg County, (DIR Contract TSO-4092).

## 15. SHERIFF

- a. Consider approval and execution of Health Care Services contract between Amanda Whitfield, Licensed Vocational Nurse (LVN) and Gregg County Jail for as needed (PRN) services at a rate of \$35 per hour. Health Care Services contract is included.
- b. Request approval of receipt for insurance payment in the amount of \$31,237.50 regarding vehicle crash; further request approval these funds be placed in account 476-120742-753000-170 Capital along with the transfer of \$15,877.50 from account 110-120742-740800 Fuel & Lubrication. Additionally, request approval to purchase 2023 Silverado 1500 Crew Cab LT 2wd truck in the amount of \$47,115.00. This purchase will be made using Buy Board pricing.
- c. Discussion and necessary action to approve overtime back wages to comply with wage and hour audit.
- d. Discuss and consider approval of request by honorably retired Gregg County Deputy Tracy Freeman, to purchase his formerly assigned duty weapon, a Glock 17Gen5 9mm handgun, Serial number BHCC089, at a cost of \$357.00 in accordance with Texas Government Code, Sections 614.051, 614.053, and 614.054. Additionally, request acknowledgement the purchase price of \$357.00 be returned to the Sheriff's Office Federal Seized Asset Account which provided funds for the initial purchase of the firearm.
- e. Request approval to accept a grant award from the Office of the Governor-Criminal Justice Division in the amount of \$24,209.00 for the purchase of six (6) Bullet Resistant Shields.

## 16. TAX ASSESSOR-COLLECTOR

- a. Discussion and consideration of request from Warren City concerning the County Tax Office taking over property tax collections for properties located in both the city and county in accordance with Government Code Section 791.011. Proposed contract between Gregg County and Warren City is included

## 17. EXECUTIVE SESSION

- a. EXECUTIVE SESSION – CLOSED
  - i. Pursuant to Texas Government Code Section 551.074, Personnel Matters.
  - ii. Pursuant to Texas Government Code Section 551.071(2), the Court may consult with an attorney.

### RETURN TO OPEN SESSION

- b. Take any necessary action regarding personnel matter discussed in executive session. Texas Government Code Section 551.074

## 18. ADJOURN