



2026 Payroll Calendar

| P/R# | Pay Period Start | Pay Period End | Paycheck Date | All Payroll Changes Due 12:00pm | Timesheets Due Date ESS: 12:00pm Approval: 5:00pm |
|------|------------------|----------------|---------------|---------------------------------|---------------------------------------------------------|
| 1 | 12/21/2025 | 1/3/2026 | 1/9/2026 | 12/24/2025 | 1/2/2026 |

First Paycheck in Workday. Timesheets due on Friday @ 12:00pm, Clock In/Out workers due on Monday @ 10:00am.

| P/R# | Pay Period Start | Pay Period End | Paycheck Date | All Payroll Changes Due 12:00pm | Timesheets Due Date ESS: 10:00am Approval: 12:00pm |
|------|------------------|----------------|--------------------|---------------------------------|----------------------------------------------------------|
| 2 | 1/4/2026 | 1/17/2026 | 1/23/2026 | 1/7/2026 | *1/16/2026 |
| 3 | 1/18/2026 | 1/31/2026 | 2/6/2026 | 1/21/2026 | 2/2/2026 |
| 4 | 2/1/2026 | 2/14/2026 | 2/20/2026 | 2/4/2026 | 2/16/2026 |
| 5 | 2/15/2026 | 2/28/2026 | 3/6/2026 | 2/18/2026 | 3/2/2026 |
| 6 | 3/1/2026 | 3/14/2026 | 3/20/2026 | 3/4/2026 | 3/16/2026 |
| 7 | 3/15/2026 | 3/28/2026 | 4/3/2026 | 3/18/2026 | 3/30/2026 |
| 8 | 3/29/2026 | 4/11/2026 | 4/17/2026 | 4/1/2026 | 4/13/2026 |
| 9 | 4/12/2026 | 4/25/2026 | 5/1/2026 | 4/15/2026 | 4/27/2026 |
| 10 | 4/26/2026 | 5/9/2026 | 5/15/2026 | 4/29/2026 | 5/11/2026 |
| 11 | 5/10/2026 | 5/23/2026 | **5/29/2026 | 5/13/2026 | *5/22/2026 |
| 12 | 5/24/2026 | 6/6/2026 | 6/12/2026 | 5/27/2026 | 6/8/2026 |
| 13 | 6/7/2026 | 6/20/2026 | 6/26/2026 | 6/10/2026 | 6/22/2026 |

*** Early Time Sheet Due Date Due to Holiday**

**** 3rd Pay Period of the Month**

Early Pay Due to Holiday

Early Payroll Changes Due to Holiday

Early Time Entry Due to Holiday

(Clock In/Out workers due the next business day at 10:00am)



2026 Payroll Calendar

| P/R# | Pay Period Start | Pay Period End | Paycheck Date | All Payroll Changes Due 12:00pm | Timesheets Due Date ESS: 10:00am Approval: 12:00pm |
|------|------------------|----------------|---------------------|---------------------------------|----------------------------------------------------------|
| 14 | 6/21/2026 | 7/4/2026 | 7/10/2026 | 6/24/2026 | 7/6/2026 |
| 15 | 7/5/2026 | 7/18/2026 | 7/24/2026 | 7/8/2026 | 7/20/2026 |
| 16 | 7/19/2026 | 8/1/2026 | 8/7/2026 | 7/22/2026 | 8/3/2026 |
| 17 | 8/2/2026 | 8/15/2026 | 8/21/2026 | 8/5/2026 | 8/17/2026 |
| 18 | 8/16/2026 | 8/29/2026 | 9/4/2026 | 8/19/2026 | 8/31/2026 |
| 19 | 8/30/2026 | 9/12/2026 | 9/18/2026 | 9/2/2026 | 9/14/2026 |
| 20 | 9/13/2026 | 9/26/2026 | 10/2/2026 | 9/16/2026 | 9/28/2026 |
| 21 | 9/27/2026 | 10/10/2026 | 10/16/2026 | 9/30/2026 | 10/12/2026 |
| 22 | 10/11/2026 | 10/24/2026 | **10/30/2026 | 10/14/2026 | 10/26/2026 |
| 23 | 10/25/2026 | 11/7/2026 | 11/13/2026 | 10/28/2026 | 11/9/2026 |
| 24 | 11/8/2026 | 11/21/2026 | 11/27/2026 | 11/10/2026 | 11/23/2026 |
| 25 | 11/22/2026 | 12/5/2026 | 12/11/2026 | 11/25/2026 | 12/7/2026 |
| 26 | 12/6/2026 | 12/19/2026 | 12/23/2026 | 12/9/2026 | 12/21/2026 |

* Early Time Sheet Due Date Due to Holiday
 ** 3rd Pay Period of the Month

Early Pay Due to Holiday
 Early Payroll Changes Due to Holiday
 Early Time Entry Due to Holiday
 (Clock In/Out workers due the next business day at 10:00am)